

Public Notice posted in accordance
RSMO. 610 as amended

Date/Time Posted:

Friday, May 28, 2021
5:00 PM

By: Kimberly Barfield
City Clerk

**CITY OF PACIFIC
300 HOVEN
BOARD OF ALDERMEN AGENDA
REGULAR MEETING**

**Tuesday, June 1, 2021
7:00 P.M.**

**This meeting will be held at City Hall, 300 Hoven Drive.
The meeting will be streamed live on the City of Pacific Facebook page:
<https://www.facebook.com/cityofpacificmunicipalgovernment>**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Prayer
5. Approve Agenda
6. Approve the Minutes from the Regular Meeting on May 18, 2021.
7. Approve the Minutes from the Executive Session Meeting on May 18, 2021.
8. Public Hearing
 - a. A Public Hearing to hear comments on the Fiscal Year 2021-2022 budget.
9. Public Participation
10. Mayor Report
 - a. Adam's Garden gazebo
11. New Bills
 - a. Bill No. 5084 An Ordinance approving and adopting a budget of anticipated cash revenue and cash disbursements for the operating and capital funds of the City of Pacific, Franklin and St. Louis Counties, Missouri for the fiscal year commencing July 1, 2021 and ending June 30, 2022 providing for expenditures in accordance with said budget, making appropriates thereof and amending the amount contributed to the Contingency Fund. (1st reading)

- b. Bill No. 5085 An Ordinance amending the percentages for expenditures from the Parks & Stormwater Funds. (1st reading)
- c. Bill No. 5086 An Ordinance providing for a waiver of the sidewalk requirement a 604 S. South Second St. (1st reading)

12. Consideration of Bills Previously Introduced

- a. Bill No. 5082 An Ordinance Revising the Organization of the Meramec Valley Historical Museum and Genealogy Committee (2nd reading) (Sponsor: Adams)

- b. Bill No. 5083 An Ordinance Approving a Zoning Change (Map Amendment) from R-1B Single Family Residential to NU Non-Urban for an Approximate 6.02-acre tract Described as Lot 1 Riverbend Heights Subdivision Plat 1, Franklin County Parcel ID 19-6-14.0-0-036-034.000 and Being Generally Located at 2010 Highway N (Congress Street) in the City of Pacific (2nd reading) (Sponsor: Eversmeyer)

13. Unfinished Business

14. New Business

- a. Resolution 2021-27 A Resolution authorizing a Grant Application for City of Pacific Preventive Payment Maintenance Program 2021 Improvements, Franklin County Transportation Grant Program.

15. City Administrator Report

- a. American Rescue Plan funding
- b. Covid policies and procedures

16. Chief of Police Report

17. Public Works Commissioner Report

18. City Attorney Report

19. Miscellaneous

- a. Approve Cochran Engineering invoice, Viaduct Sidewalks project, Viaduct CID, \$4,919.43.
- b. Approve Special Event permit, Pacific Partnership Block Party, W. St. Louis Street and Second Street, June 26
- c. Approve Special Event Permit for Pacific Eagles, Jerry Eversmeyer, 707 W. Congress for temporary permit intoxicating liquor for sale by the drink at the Community Block Party at 208 W. St. Louis Street on June 26, 2021.
- d. Approval of petty cash.

20. Reports of City officials

- a. Alderman Nemeth
- b. Alderman Adams
- c. Alderman Rahn
- d. Alderman Frick
- e. Alderman Eversmeyer
- f. Alderman Stotler

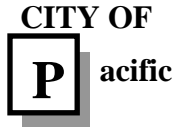
g. Collector Kelley

21. Executive Session RSMO 610.021 (2)

Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

22. Adjourn

The Board of Aldermen will consider and act upon the matters listed above and such others as may be presented at the Meeting and determined to be appropriate for discussion at that time. The City of Pacific is working to comply with the Americans with Disabilities Act mandates. Individuals who require an accommodation to attend a meeting should contact City Hall (271-0500) at least twenty-four hours in advance.



May 18, 2021 * RECORD OF PROCEEDINGS

**CITY OF PACIFIC
REGULAR MEETING OF THE BOARD OF ALDERMEN
300 HOVEN
PACIFIC, MISSOURI 63069**

The meeting was called to order at 7:00 p.m. by Mayor Myers. The meeting was held at City Hall. The Public was able to attend in person and was streamed live on the City of Pacific Facebook page:
<https://www.facebook.com/cityofpacificmunicipalgovernment>.

A roll call was taken with the following results:

Present at Roll Call:

Alderman Nemeth
Alderman Adams
Alderman Rahn
Alderman Frick
Alderman Eversmeyer
Alderman Stotler

A quorum was present.

Also present: Administrator Roth
Attorney Jones
Collector Kelley
Chief Melies
Public Works Commissioner Brueggemann
City Clerk Barfield

Pledge of Allegiance

The Pledge of Allegiance was given.

Prayer

Board of Aldermen 5-18-2021

The Ministerial Alliance, offered prayer this evening.

Approve Agenda

Motion made by Alderman Nemeth, seconded by Alderman Adams to approve the agenda. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Minutes

- A. Regular meeting on May 4, 2021.

Motion made by Alderman Rahn, seconded by Alderman Stotler to approve the minutes of the regular meeting on May 4, 2021. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Public Participation

There were no speaker cards this evening.

Mayor's Report

Alderman Adams stated he was familiar with these appointments and if the Board had no objections, motion made by Alderman Adams to approve all of these nominations. The motion was seconded by Alderman Frick. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

- a. Approve appointment of Dan McClain to the Board of Adjustment as an Alternate – term to expire May 2025.
- b. Approve appointment of Mike Bates to the Planning & Zoning Commission – term to expire May 2025.
- c. Approve appointment of Gary Koelling to the Planning & Zoning Commission – term to expire May 2025.
- d. Approve appointment of Ryan Schaecher to the Park Board – term to expire May 2024.
- g. Approve appointment of Linn Vogt to the Tourism Commission – term to expire November 2022.
- h. Approve appointment of Rafael Madrigal to Planning & Zoning – term to expire May 2025.

Mayor Myers stated he did not read Item E & F as they have resigned.

i. Recommendation from the Board of Aldermen for the Meramec Valley Museum & Historical Society.

Alderman Adams asked if Mayor Myers would remove himself from this portion of the meeting. Mayor Myers stepped down from the dais. Alderman Adams took over this portion of the meeting. He stated this is the first time this has happened in his 40+ years of being involved with the City. Tonight, he was recommending the name of Audrey Myers to the position of the Meramec Valley Museum & Historical Society. Audrey is known to himself and others of the City. She was born and raised here, and knows it as well as myself. She served on Planning & Zoning in the past and did a great job, so great that is why he took the action that he took tonight. Transparency is important. Audrey is married to the first cousin of the Mayor, but that is not her fault. It would be a mistake not to consider her. He would ask for approval tonight of Audrey Myers. **Motion made by Alderman Nemeth, seconded by Alderman Stotler to approve Audrey Myers to the Meramec Valley Museum & Historical Society.** Alderman Adams asked if everyone understood why he did what he did tonight. There were no further comments. **A voice vote was taken with an affirmative result, and Alderman Adams declared the motion carried.**

The meeting was turned back over to Mayor Myers.

Donations: Mayor Myers stated there was a donation from the Magi Foundation for funds collected to go towards finding out who put graphite at Jensen's Point. Since they were not caught, they have since donated these funds to the City for park equipment. Their total donation is \$ 1,195.00.

The Eagles has also submitted a check for \$ 1,000 towards the fireworks display. Last year the display was \$ 20,000 worth, but some of that was donated.

Mayor Myers thanked them both for their donations and anyone else that would like to donate towards these causes please do so. Every dollar helps.

Wayfair – Mayor Myers stated he sent an email out to Attorney Jones and the Board regarding Wayfair Legislation. He read from the email which is included in the minutes. Businesses located in Missouri that sold in house or over the internet to Missouri customers were charging sales and use taxes while companies outside of Missouri were selling to those same customers without charging sales tax for online purchases. This has given non-Missouri online retailers a distinct advantage over Missouri retailers for years and has caused state and local revenues to drop as a result. Missouri is the only state in the country that has not passed legislation enabling collection of sales taxes from online businesses located outside the state. Purchases from Etsy, eBay and Wayfair has been conducted tax free. This is about to change with HB 554 for the “Brick and Mortar” business and this will allow for the collection of a use tax from online businesses not physically located in Missouri. The Wayfair Bill will even out the playing field

with the businesses to be able to compete with online companies. Attorney Jones stated this would need to go before the voters. Sunset Hills just passed an ordinance that will allow them to put this on the ballot, which is what we need to do. Mayor Myers continued that this is money not being collected by online purchases which puts our business at a disadvantage. Board members agreed this needed to be put on the ballot.

New Bills

Alderman Adams stated he would sponsor Bill No. 5082.

Alderman Eversmeyer stated he would sponsor bill No. 5083.

Bill No. 5082 An Ordinance Revising the Organization of the Meramec Valley Historical Museum and Genealogy Committee. (1st reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5082 by title only.

Bill No. 5083 An Ordinance Approving a Zoning Change (Map Amendment) from R-1B Single Family Residential to NU Non-Urban for an Approximate 6.02-acre tract described as Lot 1 Riverbend Heights Subdivision Plat 1, Franklin County Parcel ID 19-6-14.0-0-036-034.000 and being generally located at 2010 Highway N (Congress Street) in the City of Pacific. (1st reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5083 by title only.

Gary Meadows, property owner stated his daughter will be the primary one living here. When they purchased the property, they thought it was NU, then learned it was not. They have a plan to have a pole barn building for a couple of horses. This will not be used commercially.

Alderman Adams stated he supported his request

Consideration of Bills Previously Introduced

Unfinished Business

New Business

Resolution No. 2021-25 A Resolution amending the Employment Contract with the City Attorney.

Mayor Myers read Resolution No. 2021-25 by title only into the record. He asked for any discussion. He continued that this will renew the contract with Attorney Jones. Motion made by Alderman Nemeth, seconded by Alderman Adams to approve. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Resolution No. 2021-26 A Resolution to authorize a Contract Award for construction of Red

Cedar Inn Rehabilitation and Reuse Improvements in the City of Pacific.

Mayor Myers read Resolution No. 2021-26 by title only into the record. He asked for any discussion. Alderman Nemeth stated that he hoped everyone looked over this. The Board was kind enough about 10 months ago to give the Administration Committee the authority to move this forward. We hired Patterhn Ives, went through COVID and set a goal to award this in May, and here we are. He thanked Alderman Adams and Alderman Stotler for their efforts on the committee and being great partners. He has heard positive comments about this project, and it is the second biggest project the City has taken on. He thanked the citizens and the Board of Aldermen for their support. He is planning on seeing a grand opening in 2022. Alderman Stotler agreed and thought this project was kept on track. Alderman Adams stated as he looked around the community, he remembers a lot of great projects. These things cannot be done without the community. This is the road to the future, and this strategy has worked. He has not heard one complaint from the citizens, and thanked the community for supporting the project. Mayor Myers stated that Robert Yahl, Route 66 Association, told the Mayor that people all over the world travel Route 66. They start in Chicago and head to California, and their first stop is Pacific at Red Cedar. The vision is to capture the tourism that is already coming through, and they tell people to come back to see it. Mayor Myers thanked the Administration Committee for handling this, and the citizens for the support. In 2026 it is the 100th anniversary of Route 66 and people will be coming to Pacific and we want to be ready. Alderman Adams stated everything cost money, if the people want it, we have to pay for it. The pool is another example of a huge project that is going to cost money in the future. Mayor Myers agreed and stated the pool is not off the radar. **Motion made by Alderman Nemeth, seconded by Alderman Stotler to approve Resolution No. 2021-26. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.** Mayor Myers stated the contractor is here this evening, and asked if anyone had any questions. There were no questions.

City Administrator Report

a. Final draft budget/Set Public Hearing date – Administrator Roth stated he was ready to set the Public Hearing for the budget for the June 1, 2021 meeting. He is still working on the details of the budget, but it is balanced and includes the Red Cedar Project. There is a \$ 327,000 deficit in general fund due to the transfers, however the total general fund balance is to the good. Parks & Stormwater is balanced only if the Parks & Stormwater split is amended to 50/50 instead of the 60/40 split. The Park Board has recommended this, and he recommends this change. With the various spending in the parks, we cannot fund it in all the parameters without doing this. The American Rescue Money is not included in the budget yet. Once the funds are here, we will need to have discussion on how to allocate it.

Motion made by Alderman Adams, seconded by Alderman Rahn to set the Public Hearing for the budget at the June 1, 2021 meeting. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Motion made by Alderman Adams, seconded by Alderman Nemeth for Attorney Jones to prepare any necessary ordinances. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Motion made by Alderman Adams, seconded by Alderman Frick for Attorney Jones to reallocate the Parks and Stormwater Funds to 50/50. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Administrator Roth stated the street lights and guard rail for Thornton Rd did not make it into the budget. He reminded the Board that we maintain up to Skyline. Alderman Nemeth stated the condition of Thornton from Skyline to Hwy 100 is full of potholes. Administrator Roth stated he would report this to Franklin County.

b. Wastewater User Charge review – Administrator Roth stated this can be approached by different angles. His recommendation was the rate be changed to \$ 4.14 per 1,000 gallons and the base user charge remained the same. This is only a volume charge. Our current rates are low if you look at the 5,000-gallon average and do a comparison. Alderman Adams asked if the rate recommended generates more money than is needed for Lift Station 2. Administrator Roth stated Lift Station 2 is a major project. There is 2 ½ miles of pipe, 1 mile of force main, and improvements to the headworks. He believes this rate would pay the debt service for this project and is designed to cover the cost. Alderman Adams stated his concern was only paying for the Lift Station 2 improvements and he did not support paying for Brush Creek improvements. Administrator Roth agreed and felt this was only the City share. Alderman Frick stated since there has not been an increase in 9 years, this seemed fair. He liked the way it was laddered for the lower end users. Alderman Adams stated when he asks questions, it is not objections, he just wants things to be clear to the public. Administrator Roth understood and stated a rate change requires a 30-day notice and a Public Hearing. Alderman Adams suggested the citizens contact City Hall if they had any additional questions.

Motion made by Alderman Adams, seconded by Alderman Nemeth for Attorney Jones to draft an ordinance in line with the recommendation from Administrator Roth for the rate change. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried. Attorney Jones stated this would require a Public Hearing at the first meeting in July.

c. American Rescue Plan funding – Administrator Roth stated he expects \$1.3 million from the American Rescue Plan funding. The Treasury has put out guidance for cities. The primary uses are water and sewer, broadband, and tourism. He feels strongly that we should study the broadband issue and suggested we reserve some funds for a consultant to look at under served areas. Attorney Jones stated the guidance is 151 pages and he believes some funds can be devoted to Tourism improvements, which could be the operation of Red Cedar after the construction is complete. Alderman Nemeth agreed. Mayor Myers stated if we could provide

broadband could we also make them become part of Pacific. Discussion followed. Alderman Frick stated the internet problem is holding up the sale of homes. He agreed this needed to be researched, as he believes broadband is now considered part of the infrastructure. Children are learning at home and we are not giving them the tools they need. Administrator Roth agreed and thought this would be another enterprise of the City. Alderman Adams agreed and stated this is the future. We need to talk about all these things and position ourselves for this. Alderman Adams stated he put a list at each Alderman's spot tonight of items to consider for these funds. He knows there is more, but he recommended each one of them do this. Alderman Frick agreed and suggested if we all do this, a third party look at it and prioritize it. Alderman Adams stated this list he had was from former Alderman Ed Gass.

Motion made by Alderman Adams, seconded by Alderman Frick to keep this topic on the agenda for more discussion. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

d. Contingency Fund discussion – Administrator Roth stated he spoke about this earlier in the meeting when speaking about the budget. This has been increased from \$ 10,000 to \$ 15,000 per month. **Motion made by Alderman Adams, seconded by Alderman Eversmeyer to approve the contingency transfer of \$ 15,000 per month. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.** Alderman Adams stated his hope is to get to \$ 2 million in reserves and he supports being able to borrow from it.

e. Waivers and Exceptions request (Section 410.080), 604-606 S. Second St.

Administrator Roth stated this came through Planning & Zoning on the 11th. This is a request from Kelley Concrete to waive the sidewalks. Planning & Zoning has recommended approval. **Motion made by Alderman Adams, seconded by Alderman Eversmeyer to approve the request for waivers of sidewalk at 604-606 S. Second St. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

Attorney Jones stated this requires to be approved by ordinance as it is part of the Plat Approval Process. **Motion made by Alderman Adams, seconded by Alderman Nemeth to create an ordinance for the waiver. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

Chief of Police

Mayor Myers thanked him for the security measures out front.

Public Works Commissioner Brueggemann

No report.

City Attorney Report

Attorney Jones stated an e-mail was sent to Chief and the Administrator regarding a court case in St. Louis County. This involved someone pan handling at Lindbergh & I-55 and he was denied a license for soliciting. The court ruled that his rights were violated and the judgement was \$150,000 in the defendants' behalf. He recommends the ordinance be reviewed and suspend enforcement of solicitation provisions.

Miscellaneous

a. Approve the list of bills.

Motion made by Alderman Adams, seconded by Alderman Eversmeyer to approve the list of bills. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

b. Approve Pay Application 1, Gershenson Construction, Viaduct Street Sidewalks project, \$40,647, to be paid from Viaduct CID funds.

Motion made by Alderman Adams, seconded by Alderman Nemeth to approve Pay Application # 1 in the amount of \$ 40,647.00. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

c. Approve Change Order # 2, Gershenson Construction, Viaduct Street Sidewalks project, Culvert clean-up, \$ 2,250.00

Motion made by Alderman Nemeth, seconded by Alderman Rahn to approve Change Order # 2 in the amount of \$ 2,250.00. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

d. Approve Cochran Engineering Invoice, Route 66 Marketplace Road, \$ 1,325.20, to be paid from W. Osage CID funds.

Motion made by Alderman Frick, seconded by Alderman Eversmeyer to approve the invoice from Cochran in the amount of \$ 1,325.20. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

e. Approve invoice from Archtech for the Toughbook's for the Police Department in the amount of \$12,432.00.

Motion made by Alderman Stotler, seconded by Alderman Nemeth to approve the invoice from ArchTech in the amount of \$ 12,432.00. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Reports of City officials

Alderman Nemeth – he thought the poured barriers looked amazing on Thornton.

Alderman Adams – No report.

Alderman Rahn – No report.

Alderman Eversmeyer – No report.

Alderman Stotler – No report.

Collector Kelley – No report.

Executive Session RSMO610.021(2)

Mayor Myers stated we needed to go into executive session under Real Estate this evening.

Motion made by Alderman Nemeth, seconded by Alderman Stotler to go into executive session under RSMO 610.021 (2). A roll call vote was taken with the following results: Ayes: Alderman Nemeth, Alderman Adams, Alderman Rahn, Alderman Frick, Alderman Eversmeyer, Alderman Stotler. Nays: none. Whereupon, Mayor Myers declared the motion carried 6-0.

The Board went into executive session at 8:48 p.m.

The Board reconvened at 9:14 p.m.

Present at roll call: Alderman Nemeth, Alderman Adams, Alderman Rahn, Alderman Frick, Alderman Eversmeyer, Alderman Stotler.

Adjournment

There being no further business, motion by Alderman Nemeth, seconded by Alderman Frick to adjourn. A voice vote was taken with an affirmative result. The meeting adjourned at 9:15 p.m.

Steve Myers, Mayor

ATTEST:

City Clerk

MEMORANDUM

Steve Roth
City Administrator

636-271-0500 ext. 213
sroth@pacificmissouri.com

May 28, 2021

TO: Mayor and Board of Aldermen
RE: City Administrator report, 6-1-21 Board of Aldermen meeting

Hello everyone,

Please note the following with respect to items on the June 1 Board meeting agenda:

1. Public Hearing, FY 22 budget. This public hearing is required as part of the budget adoption process. I have made some minor revisions to the budget that was presented at the May 18 meeting, but no additions or changes to what had been previously discussed. A copy of the final budget is provided separately with the Board report. I would draw attention to the budget message, which leads off the budget document, as an overall summary, and also point to the various tables and charts providing background and revenue / expenditure histories and trends. I use the 1-cent sales tax returns as the primary economic indicator, and we have seen very strong growth in recent years. While I am always cautious about the future, we do expect to see at least moderate growth in sales tax revenues in the next fiscal year. Assessed valuation is another primary economic indicator, and here we have also seen excellent growth in recent years, to \$138 million in 2020 from \$115 million in 2016, or 20 percent. We don't have 2021 figures just yet but do expect at least moderate AV growth, given that it's a reassessment year.

Our operating expenditures meanwhile have been relatively stable. IT has been the biggest area of recent spending (apart from capital items) and we will continue to have IT needs going forward. Other areas of operation have been quite flat. In general we operate quite lean in my opinion, with no major new cost drivers anticipated in the near future.

Capital spending of course is our biggest challenge. A comprehensive listing of all planned capital expenditures is included in the budget document. We have one new police vehicle in the budget; one new 1-ton dump truck with snowplow; and a new vacuum truck / trailer for Public Works. We would like to potentially add one more police vehicle, and Public Works has requested another large tandem dump truck which currently does not fit in the budget. However in general our fleet and equipment needs are manageable, given the recent upgrades both in Public Works and Police.

The debt service picture includes the \$2.5 million Red Cedar debt issue, as well as the City Hall refinance issue. Our total outstanding debt now stands at nearly \$7.7 million. About \$1.3 million of this is pledged directly to Water and Sewer. The total debt load is sustainable within existing revenues, but in my judgment any new debt would need to be supported by increases in user charges (Water and Sewer) or tax revenues. Our ability to fund new debt issues through existing revenues is questionable, at best.

The Contingency Fund remains fairly strong, projected at \$1.55 million as of June 30. This is the foundation the budget is built on. (Our actual June 30 balances will likely be higher given recent flood buyout reimbursements that came in sooner than anticipated.) The budget as presented includes an increase in the annual Gen Fund transfer into Contingency to \$180,000, with a stated goal of reaching \$2 million in Contingency balance. This is a reasonable goal and if achieved I feel would be a very sound fund

balance number. Once the flood buyout reimbursements are all received we will likely need to review the Contingency balance, possibly through budget amendments.

This budget does not include the anticipated \$1.3 million in American Rescue Plan (ARPA) funding. Once received we would anticipate allocating these funds through a budget amendment.

The budget as always is a work-in-progress. The year 2020 was a challenging budget year, given the uncertain impacts of the Covid-19 pandemic. We have weathered this quite well and in general begin FY 22 in very sound financial shape. This budget year promises to bring a new set of challenges, primarily relating to the various large capital projects and the anticipated new federal money. As always I would advise caution in our budgeting practices, while at the same time recognizing the need to fund critical needs as they arise. The budget as presented I feel does a fair job of striking that balance, and puts us in fine shape to meet both current and future obligations as they arise.

I can expound on these points at the meeting as desired.

2. New bills, 5084-86. These are bills relating to budget adoption and the Waivers and Exception discussed at the May 18 meeting. I can address questions on these bills at the meeting if desired.

3. Bills previously introduced, 5082-83. These bills were first read May 18 and are scheduled for second and final readings here. I have not heard any public comment on these bills since they were first introduced.

4. Resolution 2021-27, Franklin County Transportation grant. This Resolution gives authorization to application for \$75,000 in funding for the PPMP 2021 project (Cedar Drive et al). We have received several of these grants in recent years and would be hopeful for approval again this year. The Transportation Grant committee (of which I am a member) has frequently reduced some grant requests in an effort to distribute the funding throughout the County, so the \$75,000 request here may not be fully funded. However I am hopeful that some level of funding will be approved. Funding for this program comes from a 5 percent set aside of County sales tax funding, first approved by County voters in 2008. According to Franklin County figures, the City of Pacific has received \$472,216 in grants through this program since its inception.

5. American Rescue Plan funding. The Board requested this be an agenda item for further discussion. We have not received any new information since the May 18 meeting. As discussed previously, we expect to receive approximately \$1.3 million in federal funding, which can be used for a variety of purposes. The primary eligible purposes that we have identified are Tourism (primarily Red Cedar operating expenditures) as well as Water, Sewer and Broadband infrastructure projects. The Public Works Commissioner previously has submitted a list of recommended water projects, recopied here as reference:

1. Install an altitude valve on Old Gray Summit tank line. This would help utilize the flow from well #3 to the rest of the town and Blackburn reservoirs.
2. Replace the two old tanks at Blackburn reservoir.
3. Replace the water softening systems at well one and two.

I do not have a firm recommendation at this time. My suggestion is to wait until the money is received and then allocate it via budget amendment as adopted by the Board.

6. Covid policies and procedures. I would ask that the Board revisit our policies and procedures relating to Covid-19. My recommendation is that masks should be worn when meeting with the general public,

and in situations where 6-foot distancing cannot be maintained. I feel we can relieve the requirement of wearing masks in the hallways of our buildings, with effort again be maintained to essentially “stay out of each other’s space.” I feel this has been the informal practice among staff which has generally worked well. With respect to the meeting room, I feel the limitation on occupancy that was imposed earlier remains good practice, though would defer to the Board on this point.

The following in the motion made at the March 16 meeting: Motion made by Alderman Adams, seconded by Alderman Nemeth to accept the recommendation from Administrator Roth of Masks are required of City employees when meeting with the general public, when attending meetings, and in all other instances when 6-foot distancing cannot be maintained. Masks would not be required within City offices when 6-foot distancing is practical. Alderman Adams stated he agreed with that as long as each person is allowed to manage their own office. If asked to wear a mask it should be honored. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

7. Information items.

- a. Planning and Zoning Commission meeting, June 8.** At this point we have no business on this meeting agenda, so would expect the meeting to be cancelled.
- b. Cedars Subdivision project.** This project is now out for bid, with bids due June 10, and a contract award tentatively scheduled for the June 15 meeting.
- c. Hogan Subdivision Water Main project.** This project will be out for bid soon, with bid opening scheduled for June 30, and tentative contract award for July 6.
- d. Wastewater User Charge public hearing.** The public hearing for the proposed rate increase has been set for July 6. A copy of the hearing notice and draft bill is included in the Board packet as reference. I will have further information on this topic available at City Hall and on the City website.
- e. Building Inspector position.** We have been interviewing for this position and hope to have a candidate hired soon. I will update the Board on the status of this position at the meeting.
- f. 222 N First Street offer.** We have a purchase offer for this building to be discussed in closed session.
- g. Highway N Phase 4 public hearing / open house.** This project is in design and is nearing the preliminary plan phase. A public hearing will be held on this project, likely in July, 2021. This will be conducted in an “open house” kind of format, likely scheduled from 4 to 6:30 p.m. Residents along the route will receive mailed notices, and notices will also be published online and distributed to the Board of Aldermen. There has been some information circulating which appears to be inaccurate, at least in part. The Board should understand that residents will have a full opportunity to review the plans and make comments at the public hearing / open house, and the preliminary plans will then be forwarded to the Board for approval at some point following the open house. This is the same process we have used for other federal-aid projects and will continue to do so for any new project going forward.

As always, if you have questions or need additional information please contact me.

Respectfully submitted,



Steve Roth
City Administrator

BILL NO. 5084

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE APPROVING AND ADOPTING A BUDGET OF ANTICIPATED CASH REVENUE AND CASH DISBURSEMENTS FOR THE OPERATING AND CAPITAL FUNDS OF THE CITY OF PACIFIC, FRANKLIN AND ST. LOUIS COUNTIES, MISSOURI, FOR THE FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022, PROVIDING FOR EXPENDITURES IN ACCORDANCE WITH SAID BUDGET, MAKING APPROPRIATIONS THEREOF AND AMENDING THE AMOUNT CONTRIBUTED MONTHLY TO THE CONTINGENCY FUND.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1. The budget of anticipated cash revenue and cash disbursements, as submitted by the City Administrator of the City of Pacific, for the fiscal year commencing July 1, 2021, and ending June 30, 2022, which operating and capital budget is attached hereto and made a part hereof, is hereby approved and adopted as the **Operating and Capital Budget** of the City of Pacific for the twelve (12) month period July 1, 2021 through June 30, 2022.

Section 2. The expenditures set out in the **Operating and Capital Budget** attached hereto and made a part of this ordinance are authorized for the period July 1, 2021 through June 30, 2022, subject to the certification by the heads of the various departments of the City and the City Administrator, and subject also to the general supervisory control of the Board of Aldermen of the City of Pacific.

Section 3. Section 105.021.B of the Code of Ordinances of the City of Pacific shall be amended as follows:

B. An amount of fifteen thousand dollars (\$15,000.00) shall be transferred monthly from the "General Fund" to the "Contingency Reserve Fund" unless otherwise directed by the Board as provided in Subsection C.

Section 4. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5085

ORDINANCE NO. _____

SPONSOR: _____

AN ORDINANCE AMENDING THE PERCENTAGES FOR EXPENDITURES FROM THE PARKS AND STORMWATER SALES TAX FUND

WHEREAS, the Board of Aldermen has determined that expenditures for parks and recreation should be reviewed by the Park Board for recommendation to the Board of Aldermen; and

WHEREAS, the Board of Aldermen by motion on March 17, 2020 determined that beginning July 1, 2020, forty percent (40%) of the parks and stormwater fund shall be expended on local parks and sixty percent (60%) of the fund shall be expended on stormwater control in any budget year. Ordinance No. 3185 was passed and approved on April 21, 2020, codifying the same; and

WHEREAS, the Board of Aldermen has determined that expenditures from the parks and stormwater fund should now allocated 50% to each.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1: Section 145.097 B. of the Code of Ordinances of the City of Pacific shall be amended as follows:

Section 145.097 Parks And Stormwater Sales Tax.

B. Administration of Tax. If the tax referenced in Subsection (A) is approved by the voters of the City as hereinafter provided, the City Clerk is authorized and directed to immediately notify the Missouri Director of Revenue of the approval and imposition of such tax and arrange for the collection of same by the Director of Revenue. The tax shall be in effect as provided by law, after the Director of Revenue receives notice of adoption of the tax. All revenue received by the City of Pacific from the tax to be levied under Subsection (A) shall be deposited in a special trust fund and shall be used to provide funding for local parks or for stormwater control, or both, within the City. Any funds in such special trust fund which are not needed for current expenditures may be invested in accordance with applicable laws relating to the investment of other municipal funds. Beginning July 1, 2021, fifty percent (50%) of the parks and stormwater fund shall be expended on local parks and fifty percent (50%) of the fund shall be expended on stormwater control in any budget year. However, no expenditure for parks or recreation (except day to day expenses) may be approved by the Board of Aldermen before submission of such expenditure to the Park Board for a recommendation to the Board of Aldermen. The recommendation of the Park Board shall not be binding upon the Board of Aldermen.

Section 2: This ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5086

ORDINANCE NO. _____

SPONSOR _____

AN ORDINANCE PROVIDING FOR A WAIVER OF THE SIDEWALK REQUIREMENT AT 604 SOUTH SECOND STREET.

WHEREAS, Section 410.080 of the Code of Ordinances of the City of Pacific allows the Board of Aldermen to approve a waiver or modification to the minimum design and development standards in the subdivision regulations under the circumstances set forth therein; and

WHEREAS, the Board of Aldermen determines that because of conditions peculiar to the site at 604 South Second Street, a departure may be made without destroying the general intent and spirit of the subdivision regulations.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1. RBT Renovations, LLC is hereby granted a waiver from the sidewalk requirement of the subdivision regulations for the property known and numbered as 604 South Second Street, Pacific, Missouri 63069, legally described as:

Block 1, lots 7 and 8 Rethwilms addition.

Section 2. This Ordinance shall be in full force and effect from and after passage and approval.

PASSED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5082

ORDINANCE NO. _____

SPONSOR: Adams

AN ORDINANCE REVISING THE ORGANIZATION OF THE MERAMEC VALLEY HISTORICAL MUSEUM AND GENEALOGY COMMITTEE.

WHEREAS, in recognition of the current role of the City Clerk in managing the City’s accounts, including those funds earmarked for the Meramec Valley Historical Museum and Genealogy Committee, the Board of Aldermen desires to eliminate the position of Treasurer as a separate officer of the Committee and substitute the City Clerk therefore.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

SECTION 1: Sections 140.240 A. and B. of the Code of Ordinances of the City of Pacific shall be amended as follows:

A. The Directors of the Meramec Valley Historical Museum and Genealogy Committee shall, immediately after their appointment and annually thereafter, meet and organize by the election of one (1) of their Directors as President, one (1) of their Directors as Vice President and one (1) of their Directors as Secretary. The City Clerk of the City of Pacific shall serve as Treasurer. The Alderman Representative shall not serve as an officer of the Meramec Valley Historical Museum and Genealogy Committee.

B. The Directors of the Meramec Valley Historical Museum and Genealogy Committee shall make and adopt such bylaws, rules and regulations as approved by the Board of Aldermen for their guidance and for the governance of the Meramec Valley Historical Museum and Genealogy Committee as may be expedient and not inconsistent with the terms, provisions, and spirit of this Chapter.

SECTION 2: This Ordinance shall be in full force and effect from and after passage and approval.

PASSED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

BILL NO. 5083

ORDINANCE NO. _____

SPONSOR: Eversmeyer

AN ORDINANCE APPROVING A ZONING CHANGE (MAP AMENDMENT) FROM R-1B SINGLE FAMILY RESIDENTIAL TO NU NON-URBAN FOR AN APPROXIMATE 6.02 ACRE TRACT DESCRIBED AS LOT 1 RIVERBEND HEIGHTS SUBDIVISION PLAT 1, FRANKLIN COUNTY PARCEL ID 19-6-14.0-0-036-034.000 AND BEING GENERALLY LOCATED AT 2010 HIGHWAY N (CONGRESS STREET) IN THE CITY OF PACIFIC

WHEREAS, Gary and Christine Meadows have applied for a zoning change (map amendment) from R-1B Single Family Residential to NU Non-Urban for an approximate 6.02 acre tract described as Lot 1 Riverbend Heights Subdivision Plat 1, Franklin County Parcel ID 19-6-14.0-0-036-034.000 and being generally located at 2010 Highway N (Congress Street); and

WHEREAS, the application was duly referred to the Planning and Zoning Commission for its consideration and recommendation; and

WHEREAS, a duly advertised and posted public hearing was conducted before the Planning and Zoning Commission on May 11, 2021; and

WHEREAS, the Planning and Zoning Commission has submitted its report to the Board of Aldermen and has recommended that a zoning change from R-1B to NU Non-Urban for the aforesaid property be approved in accordance with the application;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1. A zoning change and map amendment from R-1B Single Family Residential to NU Non-Urban is hereby approved for an approximate 6.02 acre tract described as Lot 1 Riverbend Heights Subdivision Plat 1, Franklin County Parcel ID 19-6-14.0-0-036-034.000 and being generally located at 2010 Highway N (Congress Street), is hereby accepted and approved. The City zoning map shall be updated accordingly in due course.

Section 2. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____ 2021. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____ 2021. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

RESOLUTION NO. 2021-27

A RESOLUTION AUTHORIZING A GRANT APPLICATION FOR CITY OF PACIFIC PREVENTIVE PAVEMENT MAINTENANCE PROGRAM 2021 IMPROVEMENTS, FRANKLIN COUNTY TRANSPORTATION GRANT PROGRAM

WHEREAS, funding for certain transportation improvement projects is available through the Franklin County Transportation Grant Program as administered by the Franklin County Transportation Committee;

WHEREAS, the City of Pacific desires to apply for said funding to construct certain improvements as outlined in the City’s Preventive Pavement Maintenance Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

SECTION 1. The City Administrator is hereby authorized and directed to prepare and submit an application for Franklin County Transportation Grant program funding for the City of Pacific Preventive Pavement Maintenance (PPMP) Street Resurfacing project. The scope of the project shall include, though not necessarily be limited to, the following:

- Concrete curbing and pavement resurfacing of sections of Cedar Drive, Cedar Field and adjacent roadways in the City of Pacific.

The total estimated project cost shall be \$650,000. The total amount of requested funding from the Franklin County Grant Program shall be \$75,000.

SECTION 2. The Mayor and City Administrator are authorized and directed to execute the grant application and required supplemental pages, and to take other actions as necessary, to effect the intent of this Resolution.

Adopted by the Board of Aldermen and approved by the Mayor on this 1st day of June, 2021.

Steve Myers, Mayor

ATTEST:

City Clerk

City of Pacific
Application for Liquor License

DATE 5/24/21
NAME OF APPLICANT Jerry D. Eversmeyer
RESIDENCE 2148 S. Hwy N Pacific MO 63069
(Street) (City) (State)
HOW LONG AT THE ABOVE ADDRESS? 20 years
BIRTH DATE 12/1/59 DRIVER'S LICENSE NO. 7981378939
ADDRESS AND DESCRIPTION OF LOCATION OF BUSINESS APPLYING FOR LICENSE:
707 W. Congress, Pacific MO Pacific Eagles

Documents required to be submitted with application:

IS APPLICANT A LEGAL VOTER IN THE STATE OF MISSOURI? yes

IF, "YES", NAME CITY AND /OR COUNTY Pacific
(Submit copy of voter registration)

IS APPLICANT A PROPERTY TAX PAYING CITIZEN IN THE STATE OF MISSOURI? yes IF "YES", NAME CITY AND/ OR COUNTY Pacific
(Submit copy of Tax receipt)

BACKGROUND CHECKS ARE TO BE SUBMITTED WITH THE APPLICATION AND CAN BE OBTAINED AT WWW.MACHS.MSHP.DPS.MO.GOV

FORMER RESIDENCE NA

FORMER PLACE OF BUSINESS Aging Ahead

HAVE YOU EVER BEEN CONVICTED OF AN OFFENSE OR FELONY? NO

TYPE OF LICENSE REQUESTED Temporary Permit-Intoxicating liquor for sale
(See attached Schedule)


SIGNATURE OF APPLICANT

26 JUNE 2021
Community Block Party at
208 W. St. Louis ST, Pacific MO

For office use only:
Confirmation of voter status _____
Confirmation of property taxes paid in full _____

APPROVED _____
DENIED _____

Date: _____ Signature: _____

City of Pacific Special Events Permit Application

Date: 05/14/2021

Permit NO:

Name of Person or Organization: Pacific Partnership (Amanda Nemeth)
pacificmissouripartnership@gmail.com
cell: 248-763-2973

Address: P.O. Box 267
Pacific, MO 63069

Description of Event: Block Party

Location of Event: St. Louis Street from 1st to 4th and Second street from St. louis to Union.

Date of Event: Saturday June 26th from 3:30-11pm

Is the event in a city park? No

Is the event sponsored or co-sponsored by the city? No

Copy of Insurance for the event? It is on file with the city already.

What city services will be needed for this event? Streets blocked off, police enforcement.

Check if Not-for-profit group? Yes.

Signature: *Amanda L. Nemeth* 05/14/2021

Office Use:

Special Event Type 1 2 3 4

Other Departments approval Fire Police EMS Public Works

Exemptions of Terms and conditions per Section 401.020 Yes NO

Reviewed by:

Date:

Approved by:

Date:

City of Pacific
 300 Hoven Drive
 Pacific, MO 63069

Invoice number SC6678
 Date 05/06/2021

Project **SC19-1028 Pacific - Viaduct Sidewalk Project**

	Amount
Engineering	
Contract Amount	14,576.10
Percent Complete	100.00
Prior Billed	14,576.10
Current Billed	0.00

Inspection/Testing		
Contract Amount	10,932.08	
Percent Complete	55.00	
Prior Billed	1,093.21	
Current Billed		4,919.43
Total		4,919.43
Invoice total		4,919.43

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
SC6678	05/06/2021	4,919.43	4,919.43				
	Total	4,919.43	4,919.43	0.00	0.00	0.00	0.00



17,76,264.10

Interest of 1.5% per month will be charged to all accounts past due. Please Reference Invoice Number on Check.

NOTICE TO OWNER:

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMo. TO AVOID THIS RESULT, YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOU PAYING FOR LABOR AND MATERIAL TWICE.

NOTICE: THERE WILL BE A THREE PERCENT (3%) CONVENIENCE FEE ADDED TO ANY PAYMENTS MADE BY CREDIT CARD

May 18, 2021* RECORD OF PROCEEDINGS

CITY OF PACIFIC
TOURISM COMMISSION
300 HOVEN DR
PACIFIC, MO 63069

MEETING

The regular meeting was called to order at 3:30 p.m. by Chairman Blakley and took place at City Hall.

Present:

Dave Roemer Trudy Nickelson (arrived late)

Other City officials present: Administrator Roth, Alderman Adams, City Clerk Barfield.

Minutes

- a. Minutes from April 13, 2021.

Motion made by Dave Roemer, seconded by Trudy Nickelson to approve the minutes from April 13, 2021. A voice vote was taken with an affirmative result.

New Business

Unfinished Business

Red Cedar update – Administrator Roth stated the bids were opened last Tuesday. The low bid was Legacy out of Fenton, MO. The total bid with alternates was \$ 2.1 million. This contractor met all the qualifications. The Administration Committee did recommend awarding this to them. This contract is for a year.

Budget 2021-2022 – Administrator Roth reviewed the draft budget. He stated there are several past due accounts for the hotel tax. Chairman Blakley stated this year is slated to be the best year for traveling. She thought the hotels would be able to get caught up. She also thought the funds that Tourism donated towards the planters for downtown really set the town off. She has heard good things about them. Motion made by Chairman Blakley, seconded by Trudy Nickelson to approve the draft budget. There were no other comments.

Miscellaneous

Committee members agreed the Flag in the back of Bigfoot looked good. They discussed putting small flags around the whole plaza for Memorial Day.

The Chamber of Commerce is working on coming up with a brochure.

Dave Roemer discussed that other cities use their tourism funds differently than we do. He would like to discuss this at the next meeting and make this an agenda item. Commission members agreed.

Christmas event – Commission members wanted this on the next agenda also, so they could start working on an event.

Partnership Director – Trudy Nickelson stated they have interviewed a few candidates and believes there is one more to do. They have not decided where this persons office will be yet. Alderman Adams suggested reaching out to Al Baldwin.

The next meeting is June 8, 2021.

Adjournment

There being no further business, motion by Chairman Blakley, seconded by Trudy Nickelson adjourn. The meeting adjourned at 4:10 p.m.

City of Pacific

May 27, 2021

Notice of Public Hearing Wastewater User Charge increase City of Pacific, Missouri

The City of Pacific Board of Aldermen will conduct a Public Hearing on **Tuesday, July 6, 2021** at 7:00 P.M. at the Pacific Government Center, 300 Hoven Drive, Pacific MO to hear comments on a proposal to increase the City's Wastewater User Charges.

The City is proposing to raise the wastewater volume charge from the current \$2.92 per thousand gallons, or fraction thereof, to \$4.14 per thousand gallons, or fraction thereof. This increase amounts to a monthly increase of \$6.10 for a 5,000-gallon user. The monthly minimum charge (\$12.57) is proposed to remain the same.

Further information is available at for review at Pacific City Hall, 300 Hoven Drive during regular business hours of 8:00 a.m. and 5:00 p.m. More information is also available online at www.pacificmissouri.com. For questions or comments, please contact Steve Roth, City Administrator, by telephone at 636-271-0500 ext 213 or by email at sroth@pacificmissouri.com

BILL NO. _____

ORDINANCE NO. _____

SPONSOR _____

AN ORDINANCE AMENDING THE USER CHARGE SYSTEM FOR THE CITY OF PACIFIC TO PROVIDE FUNDS NEEDED TO PAY FOR UPGRADES AND EXPENSES ASSOCIATED WITH THE CITY’S SEWER SYSTEM.

WHEREAS, the City of Pacific owns and operates a revenue producing public sewer system; and

WHEREAS, the City of Pacific has determined that upgrades are required for safe and efficient operation of the City’s sewer system; and

WHEREAS, the City of Pacific must pay all expenses associated with the system and charge the users of said sewer system accordingly.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:

Section 1. Section 700.370.3 of the Code of Ordinances of the City of Pacific shall be amended as follows:

3. *Base user charge rates.* The minimum charge per month shall be twelve dollars fifty-seven cents (\$12.57). In addition, each contributor shall pay an additional user charge for operation and maintenance including replacement of four dollars fourteen cents (\$4.14) per one thousand (1,000) gallons of water (or wastewater) as determined in the preceding Section. Where a single sewer service account is established to provide sewer service for more than one (1) residential dwelling or non-residential user, the charge for sewer service shall be calculated by multiplying twelve dollars fifty-seven cents (\$12.57) by the total number of residential dwellings or non-residential users as the base minimum charge plus the incremental fee of four dollars fourteen cents (\$4.14) per one thousand (1,000) gallons of water (or wastewater) of the total water (or wastewater) used by all residential dwellings or non-residential users served by the account and as determined in the preceding Section.

Section 2. This Ordinance shall be in full force and effect for the usage period that commences August 20, 2021.

PASSED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

APPROVED this _____ day of _____, 2021. _____
Steve Myers, MAYOR

ATTEST:

City Clerk

City Clerk Highlights

May 3 - 28 , 2021

- Staff meetings
- Balance the Collector's bank account for April to figure transfers to each fund
- Update W Osage Cid paperwork and sent signatures that I have to Gilmore Bell for review
- Journal Entries for March final financial numbers
- Updated list of Ordinance to General Code for codification
- Board Meeting and Minutes
- Coordinate updated information for website
- Work on Planning & Zoning packets
- Paperwork for quarterly taxes
- Mailed out Fireworks/Rodeo donation letters
- Welcome letters for Boards and Commission appointments
- Balance all the other bank accounts and post to general ledger
- Help in Building Department with training and day to day tasks
- Post for Beautification Committee meeting
- Post for Administration Committee meeting
- Letters out for Tourism Commission payments
- Updating of files for business license and renewals sent out
- Work on updating bank accounts for May
- Work with Governmentor and Forte regarding online payments