

By: Kimberly Barfield  
City Clerk

**City of Pacific Park Board  
Meeting Agenda  
300 Hoven Drive  
Pacific, MO 63069**

**Monday, October 4, 2021  
6:30PM**

**The meeting will be streamed live on the City of Pacific Facebook page:  
<https://www.facebook.com/cityofpacificmunicipalgovernment>**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes from previous meeting
5. Public Participation
6. New Business
  - a. Proposed budget amendment, second full-time employee
  - b. Municipal Pool recommendations
  - c. Meeting conduct
7. Old Business
8. Park Liaison Report
9. Miscellaneous
10. Adjournment

**Park Board Meeting Agenda  
300 Hoven Drive  
Pacific, MO 63069**

**Monday, September 13, 2021**

**6:30PM**

- Call to Order – 6:37pm
- Roll Call
  - Sam Dean, Ryan Schaecher, Heather Filley, Brian Steel, Craig Moore, Joe Gildehaus, Kim Walton, Steve Myers
  - Excused - Bret Rossomanno
- Pledge of Allegiance
- Approval of Minutes from previous meeting
  - Motion by Brian, 2<sup>nd</sup> by Craig, Motion carries
- Public Participation
  - None
- Old Business
  - Old soccer goals at Liberty Field - They are PSA property. Per Amanda Nemeth (PSA Rep, not in attendance) - Several are beyond use and will be tagged for cut up and recycling. Funds will go back into the park. Salvagable goals will be removed.
  - PYA Alcohol Permit - No update, Steve Myers will look into further. Alcohol sales are not listed in the PYA lease.
  - Non-used PYA field - Steve Myers to review and see what needs to be done to return field to the City.
  - Pool Subcommittee - Discussion around the next steps to move forward with a new city pool and support structures.
    - Steve to take any recommendations and desires back to the Board of Aldermen for discussion
    - Per 2019 report from Midwest Pools at the end of the 2019 season the shell is in good enough shape to keep in service for now.
    - Park Board has asked Steve and Chris for an evaluation after the 2021 season and report back. Evaluation will be taken into account for how the 2022 Season will operate.

- The pool is an approximate \$80,000 a year expense to the city and the return on entrance fees doesn't go very far.
- Question for the City Administrator and Board of Alderman: What are our options to pay for a new pool? Loan? Bond? Grant(s)? To be researched.
- A copy of the 2019 Midwest Pool Report was requested to be forwarded to the Park Board members - will be sent with the 9/13/21 Minutes.
- Motion by Brian: Desire to remove the existing pool and structures down to bare ground, work with Board of Alderman to research, design and bid new pool and structures and for Board of Alderman to provide Park Board the funding options.
  - Second: Sam
  - Motion passes
- Part time Parks and Recreation employee - the city hired a summer intern to assist Chris with great results. A position has been created for an individual to work with Chris part time for now with the plan to go full time in the near future. Board of Alderman has approved the position.
- Jensen Point Grant - A grant for \$100,000 has been applied for through the St Louis County Municipal Parks Program to install a pre-cast/build separate sex bathroom at Jensen's Point. The City will pay for and install a sidewalk as part of the matching funds portion of the grant. A local contractor has agreed to assist with stamping the concrete to help keep the look of the area period correct. Total project budget is \$118,000
- New Business
  - Tons of Trucks - Liberty Field
    - In conjunction with the opening of the Liberty Field North Expansion, Sam Dean and the Pacific Partnership is wanting to work with several local businesses, fire department, contractors, etc. to feature a day at Liberty Field where all kinds of different industrial trucks, rescue vehicles, construction equipment, etc. will be showcased and allow the public to take a close look. More details to follow once the opening date is known.
- Park Superintendant Report - Chris was unavailable due to a family emergency. Community Development Director Steve Myers filled in. Chris Fowler will now report to Mr. Myers directly instead of the City Administrator. Chris and Steve make a visit to each park, one part per week to develop a priority list of needs per park that goes with the Parks Master Plan. Project list items will be completed as time and funding allow. The Park Board has requested to be copied in on the list developed for each park.
  - The Board took the opportunity to thank those members of the community who take time to clean up the parks and roads in town on their own accord.

- Steve has stressed the need to get additional Parks personnel to assist.
- An idea of holding a City-wide clean up day was discussed due to the upcoming bulk trash pick up day in October. It was agreed that holding a day in the spring would be best given timing.
- Liberty Field North Expansion is nearing completion. Seed and straw have been applied but additional excavation is needed as boulders will be placed to boarder the area.
- Miscellaneous
  - Open Park Board Position
    - Mike Vernaci has submitted his resignation for personal reasons. The Board thanks Mike for his several years of service.
    - Members of the community interested in joining the Park Board will need to call City Hall or write a letter of interest to Mayor Adams for appointment.
  - Flag Pole Base at Jensen's Point - Local Masons Ronnie and Danny Moore are going to install a 4ft tall base for a 35ft flag pole with lighting and security camera at the top. The base will be located approximately mid-way up the stairs to the overlook. The pole will fly a 48-star flag as that is the flag that flew over the country when Jensen's Point was originally opened. The pole was graciously donated by Wayne Winchester. The base will be made from original stones that were recovered when the parking lot was improved.

Motion of Adjournment made at 7:30pm by Sam Dean, Second by Craig Moore. Motion Passes

Respectfully submitted by Ryan Schaecher, Park Board Vice President on 9/15/2021.

**RESOLUTION NO. 2021 -- 53**

**A RESOLUTION AMENDING THE CITY OF PACIFIC FISCAL YEAR 2022 BUDGET TO PROVIDE FOR THE ESTABLISHMENT OF A SECOND FULL-TIME EMPLOYEE FOR THE PARKS DEPARTMENT**

**WHEREAS,** the Board of Aldermen desires to amend the FY 2022 budget to provide for the establishment of a second full-time employee for the City of Pacific Parks Department

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN FOR THE CITY OF PACIFIC, MISSOURI, AS FOLLOWS:**

**SECTION 1.** The Wage and Salary Schedule as shown in the FY 2022 Budget of the City of Pacific is hereby amended to provide for a second full-time employee in the Parks Department, as provided for below:

<u>Position</u>	<u>Hours</u>	<u>Rate / Range</u>	<u>Annual range</u>
Maint. Laborer	2080	\$14.00 - \$17.00	\$29,120 - \$35,360

**SECTION 2.** Fund transfers in the FY 2022 Budget of the City of Pacific are hereby amended to provide for additional funds from the General Fund to the Parks and Storm Water Fund, as provided below:

- General Fund. Transfers to Parks and Storm Water are increased from \$120,000 to \$180,000, an increase of \$60,000 annually. These additional funds shall be paid out of General Fund reserves.
- Parks and Storm Water. Transfers from General Fund are increased from \$120,000 to \$180,000, an increase of \$60,000 annually. These additional funds shall be allocated toward Personnel.

**Adopted by the Board of Aldermen and approved by the Mayor on this 5<sup>th</sup> day of October, 2021.**

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**Herbert C. Adams, Acting Mayor**

**ATTEST:**

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**City Clerk**