



January 19, 2021 * RECORD OF PROCEEDINGS

**CITY OF PACIFIC
REGULAR MEETING OF THE BOARD OF ALDERMEN
300 HOVEN
PACIFIC, MISSOURI 63069**

The meeting was called to order at 7:00 p.m. by Mayor Myers. The meeting was held via Zoom Teleconferencing: The Public was able to view at <https://us02web.zoom.us/j/81957823060> and was on Facebook live at <https://www.facebook.com/cityofpacificmunicipalgovernment>.

A roll call was taken with the following results:

Present at Roll Call:

Alderman Nemeth Absent: Alderman Rahn, Alderman Stotler
Alderman Adams
Alderman Frick
Alderman Johnson

A quorum was present and seen and heard through zoom.

Also present:

Administrator Roth
Attorney Karr (for Attorney Jones)
Collector Kelley
Captain Lock
PW Commissioner Brueggemann
Director Kopp
City Clerk Barfield

Pledge of Allegiance

The Pledge of Allegiance was given.

Prayer

Father Burkemper offered prayer this evening.

Approve Agenda

Motion made by Alderman Nemeth seconded by Alderman Frick to approve the agenda. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Minutes

A. Regular meeting on January 5, 2021.

Motion made by Alderman Nemeth, seconded by Alderman Johnson to approve the minutes of the regular meeting on January 5, 2021. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Public Hearing

None

Public Participation

Administrator Roth stated there were no participants and no one contacted him regarding wanting to speak. City Clerk Barfield stated no one has contacted her. Administrator Roth stated there were seven attendees, and asked them to raise their hand if they wanted to speak. No one raised their hand.

Mayor's Report

a. 222 N. First St.

Administrator Roth stated we are working on securing the CMAQ Grant application. He hoped to have a resolution at the next meeting. The total project cost is estimated at \$ 1,044,811. We have asked MoDot to contribute \$ 100,000 toward this project. Alderman Nemeth stated the building continues to get worse. He asked if there would be a decision made in the next 30-60 days. Director Kopp stated he has a list of repairs. Mayor Myers stated he has also been approached about putting the house up for sale. A local realtor approached him about listing the house, and if we did, should it include the land or just the structure. He asked the Board to think about this.

b. COVID-19 Vaccine

Mayor Myers reminded everyone to take a personal responsibility as the vaccine becomes available. They are now addressing Tier 2, which he believes is for 65 and older. You can go to Health.mo.gov or covidvaccine.mo.gov to see a description of Tier 2 or contact your doctor.

New Bills

Mayor Myers stated Alderman Adams stated he would sponsor Bill No. 5066.

- a. Bill No. 5066 An Ordinance authorizing execution of a Contract Agreement by and between the City of Pacific and the Pacific Partnership Inc. pertaining to a public-private effort to revitalize the City's central business district and downtown core area. (1st reading)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5066 by title only for the first reading.

Consideration of Bills Previously Introduced

Bill No. 5062 An Ordinance authorizing execution of the Show-Me Courts Agreement and revising the Municipal Court Costs Schedule for the City of Pacific (2nd reading) Sponsor: Nemeth.

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5062 by title only for the second reading.

Motion made by Alderman Nemeth, seconded by Alderman Adams to approve Bill No. 5062. A roll call vote was taken with the following results: Ayes: Alderman Nemeth, Alderman Adams, Alderman Frick, Alderman Johnson. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5062 becomes Ordinance No. 3246.**

Bill No. 5063 An Ordinance approving a Petition for Voluntary Annexation filed by Harry Englehart regarding certain property contiguous and compact to the City of Pacific, Missouri, (Franklin County Parcel ID 19-2-09.0-0-000-019.000), annexing said property to the city; authorizing other actions in connection with such annexation, and repealing conflicting ordinances. (2nd reading) Sponsor: Adams.

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5063 by title only for the second reading.

Motion made by Alderman Adams, seconded by Alderman Frick to approve Bill No. 5063. A roll call vote was taken with the following results: Ayes: Alderman Adams, Alderman Frick, Alderman Johnson, Alderman Nemeth. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5063 becomes Ordinance No. 3247.**

Bill No. 5064 An Ordinance approving a Petition for Voluntary Annexation filed by PTG Investments, LLC ("PTG") regarding certain property contiguous and compact to the City of Pacific, Missouri and generally located in Section 4, Township 43 North, Range 3 East of the fifth principal meridian; annexing said property to the City; authorizing other actions in connection with such annexation, and repealing conflicting ordinances.

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5064 by title only for the second reading.

Motion made by Alderman Adams, seconded by Alderman Nemeth to approve Bill No. 5064. A roll call vote was taken with the following results: Ayes: Alderman Frick, Alderman Johnson, Alderman Nemeth, Alderman Adams. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5064 becomes Ordinance No. 3248.**

Bill No. 5065 An Ordinance revising the provisions of the Code of Ordinances of the City of Pacific with respect to Pawn Shops and the Licensing thereof. (2nd reading) Sponsor: Adams.

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5064 by title only for the second reading.

Motion made by Alderman Frick, seconded by Alderman Johnson to approve Bill No. 5065. A roll call vote was taken with the following results: Ayes: Alderman Frick, Alderman Johnson, Alderman Nemeth, Alderman Adams. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5065 becomes Ordinance No. 3249.**

New Business

- a. Resolution No. 2021-04 A Resolution approving an Agreement with Tri-County Community Senior Center Inc. for services to be provided to the City of Pacific and authorizing the Mayor to execute said Agreement.

Mayor Myers read Resolution No. 2021-04 into the record. There was discussion regarding what amount was in the last budget. Administrator Roth stated the old contract was for \$ 10,000, then the Board

bumped it to \$ 15,000. This year it is budgeted for \$ 10,000. Motion made by Alderman Adams to increase it this year to \$ 15,000, motion was seconded by Alderman Johnson. Discussion followed that it was budgeted at \$ 10,000 due to COVID-19 and how we were being careful. Alderman Adams agreed, and withdrew his motion. Alderman Johnson withdrew her second. **Motion made by Alderman Adams, seconded by Alderman Frick to approve this at \$ 10,000. A voice vote was taken with an affirmative result and Mayor Myers declared the resolution passed.**

- b. Resolution No. 2021-05 A Resolution providing for the selection of a Major for the City of Pacific Police Department.

Mayor Myers read Resolution No. 2021-05 into the record. Motion made by Alderman Adams, seconded by Alderman Nemeth to approve. A voice vote was taken with an affirmative result, and Mayor Myers declared the resolution passed. Alderman Adams stated the additional compensation was thought about when the current increase was approved. He congratulated Captain Locke.

City Administrator Report

Budget/FY 20 Audit – Administrator Roth stated the Fiscal Year ending 6-30-20 audit came back. The budget numbers are strong. IT is the largest single expenditure. The main concern is the ability to fund capital projects. When reviewing the last four years the funding has stabilized, which is mostly due to the additional funds. He continued that himself and City Clerk Barfield met with Tammy Alsop, auditor regarding the 6-30-21 year. This is a very good report. The net positions have improved, and the debt is decreasing. There was a decline in the ending balance, but as we went through it this was due to the subdivision escrows. Most of the escrow funds we have been holding for many years and we were able to expense those out. The Contingency fund had \$ 1.57 million, which is a 38% fund balance. If I was trying to set a fund balance, I would set it at 30%, so this is good. This is a good report and gave credit to the City Clerk, Kim and City Collector Debbie along with City staff. Job # 1 is the financials, and Kim leads this day to day, so he is very happy. He continued he would be happy to review the financials with anyone if they would like to meet.

321 Orleans – Administrator Roth stated we have been discussing this. We do not have the status agreement to fund this thru CDBG. There is a chance it could get funded through a mix of other SEMA/FEMA money but it is not sure. He would still like authority to move forward on this as the FEMA deadline is the end of March. The state is looking at other alternatives to fund this. The amount in question is \$ 32,250 plus the demolition costs. Motion made by Alderman Adams, seconded by Alderman Nemeth to move forward with an ordinance at the next meeting. Administrator Roth stated this acquisition was already authorized through an ordinance. We did not enter into the contract because we found out about the funding problem. The purpose of asking again was for clarity, we are closer to solving this but not at 100% yet. A new ordinance is not required. **Motion made by Alderman Adams, seconded by Alderman Nemeth to move forward with a contract. A voice vote was taken with an affirmative result and Mayor Myers declared the motion carried.**

C&C Lawns Grass Cutting contract renewal – Administrator Roth stated we have used them for many years. The contract can be renewed or we could seek bids. He has been generally satisfied and this is the same pricing as before. **Motion made by Alderman Adams, seconded by Alderman Frick to approve the award to C & C Lawn. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

On-call consulting agreement, Cochran – Administrator Roth stated we have used them for many years.

We can use them for on call services and there is no obligation. **Motion made by Alderman Nemeth, seconded by Alderman Adams to approve Cochran for the on-call services. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

Westport Pools pool painting proposal – Administrator Roth stated in December the Park Board discussed the pool. Their recommendation is for pool painting for 2021 and 2022 and begin planning a major project in 2023. The proposal from Westport is for \$ 39,750, they drain the pool and sand blast it. Currently this is not budgeted. Motion made by Alderman Adams, seconded by Alderman Nemeth to approve the pool painting. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried. Alderman Frick stated we need to figure out a way to manage the cost for 2023 improvements.

W. Osage Sidewalks – Administrator Roth stated this has been recommended for approval from East-West Gateway.

Route 66 east traffic study – This is the Partnership with Eureka; the consulting services has started.

Viaduct St. Sidewalks – these bids open February 9, 2021.

Rt 66 Road Connection Project – CVS is reviewing the plan then it will go out to bid.

Mayor Myers stated Administrator Roth is doing a remarkable job, as well as the rest of the staff managing all the different things going on.

Director of Community Development Report

Doll Services has replaced the motor in the units at City Hall. Staff also negotiated an invoice down from \$ 7,000 to \$ 2,600.

Red Cedar – Patterhn Ives has been authorized to proceed to construction documents. There was a variety of alternatives included. The target date is March 30 for bid specifications. Alderman Nemeth stated the City will incur additional costs to get everything done with the alternatives. Administrator Roth stated the cost difference is \$ 9,100. Alderman Nemeth stated the Board would need to approve the additional funds for the additional documents. This will allow future Boards to see what our vision was at this time. **Motion made by Alderman Nemeth, seconded by Alderman Adams to approve \$ 9,100 for the additional bid documents. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

Director Kopp stated the goal is to have a bid set by March 30th. Alderman Adams agreed as we want this out to bid in April. Director Kopp stated a project this size normally needs a timeline of 4 weeks for contractors to obtain accurate bids. If we lower that time line, the bids could come in higher. The next Administrative Meeting is February 10th, then March 10th.

Ameren reports – Director Kopp stated Ameren will be producing reports so the Building Department can verify occupancy of buildings.

Code Enforcement – There was a house fire that we are waiting on a title search on to come back then the site can be addressed under the detrimental ordinance. There is another property that has several exterior maintenance items that has been ticketed. Alderman Adams stated he has spoken with Director Kopp about this property several times, it is the property in Hawthorne. The residents expect it to be cleaned up

just like the properties you see when you look to the right and left of this property.

Court violations – Director Kopp stated they are weighing different options regarding the court violations and having detailed representation at the court level. Alderman Adams asked if he looked at neighboring cities regarding the street acceptance of subdivisions. Director Kopp stated he is putting this together with Public Works Commissioner Brueggemann and has sent it to Attorney Jones for a recommendation.

Public Works Commissioner Report

Public Works Commissioner Brueggemann stated the weather has been decent so they are crack sealing streets.

Mayor Myers thanked the department for doing a good job during the last snow. Our guys did a few area's that were a problem here, but actually MoDot's responsibility.

Curb and gutter in Hogan Subdivision – Alderman Adams asked that this be looked at in the next budget. He stated a good portion of the southern part lacks it. He also asked that covering the ditch from Hawthorne to Candlewick be looked into and the ditch down Fourth St. as you travel south before the post office, and the ditch at Third St. from the Theatre running north. If he could get prices for these for the next budget proposal. Administrator Roth stated last year most of the Parks & Stormwater Tax Funds was spent in Hogan Subdivision Stormwater program.

Major Locke

Thanked the Board for the promotion. He stated there was a report in the Board packets. His focus is on improving safety. There are cameras that record license plates, this is used to help find missing people, stolen cars etc. The cost has come down and would be \$ 3,500 for one calendar year. On February 5th there will be a representative coming out at 10 am if anyone would like to see a demonstration. His thought was to put one at the end of town to record the plates as the vehicles enter the city limits. Then a quick search of a plate will let them know if it came through.

Metal Detector – The company we were dealing with had several shut downs but he should have a recommendation at the next meeting.

Alderman Nemeth asked that the officers check the street lights on Thornton St. again.

Miscellaneous

- a. Approve the list of bills.

Motion made by Alderman Adams, seconded by Alderman Nemeth to approve the list of bills. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

- b. Approve invoice from Cochran in the amount of \$ 2,186.41 from Viaduct CID.

Motion made by Alderman Frick, seconded by Alderman Nemeth to approve the invoice from Cochran in the amount of \$ 2,186.41 from Viaduct CID. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

- c. Approve invoice from Cochran in the amount of \$ 1,159.55 from W. Osage CID.

Motion made by Alderman Adams, seconded by Alderman Nemeth to approve the invoice from Cochran in the amount of \$ 1,159.55 from W. Osage CID. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Reports of City officials

Alderman Nemeth – No report.

Alderman Adams – asked for an update on the cemetery project at the next meeting.

Alderman Frick – stated on Red Cedar, once this is completed, we need to look at the insurance and come up with a number for this kind of building. He suggested historic building insurance.

Alderman Johnson – thanked Kim and Drew for being on the Board with the Senior Center and obtaining all the financials. This is a very complete report and well done. The seniors are waiting patiently, and thought that Kim did an excellent job.

Collector Kelley – wished all the candidates that filed good luck.

Adjournment

There being no further business, motion by Alderman Adams, seconded by Alderman Nemeth to adjourn. A voice vote was taken with an affirmative result. The meeting adjourned at 8:30 p.m.

ATTEST:

City Clerk

Kimberly Barfull


Steve Myers, Mayor

