



February 16, 2021 \* RECORD OF PROCEEDINGS

---

**CITY OF PACIFIC  
REGULAR MEETING OF THE BOARD OF ALDERMEN  
300 HOVEN  
PACIFIC, MISSOURI 63069**

---

**T**he meeting was called to order at 7:00 p.m. by Mayor Myers. The meeting was held via Zoom Teleconferencing: The Public was able to view at <https://us02web.zoom.us/j/89959886162> and was on Facebook live at <https://www.facebook.com/cityofpacificmunicipalgovernment>.

A roll call was taken with the following results:

Present at Roll Call:

Alderman Nemeth  
Alderman Adams  
Alderman Rahn  
Alderman Frick  
Alderman Johnson  
Alderman Stotler

A quorum was present, and seen and heard through zoom.

Also present:

Administrator Roth  
Attorney Jones  
Collector Kelley  
Major Lock  
PW Commissioner Brueggemann  
City Clerk Barfield

**Pledge of Allegiance**

The Pledge of Allegiance was given.

**Prayer**

Mayor Myers stated he did not see anyone on from the clergy. He asked if any of the Aldermen wanted to lead us in prayer. Mayor Myers lead the prayer.

**Approve Agenda**

Motion made by Alderman Nemeth, seconded by Alderman Rahn to approve the agenda. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

Board of Aldermen 2-16-2021

## **Minutes**

### A. Regular meeting on February 2, 2021.

Motion made by Alderman Frick, seconded by Alderman Johnson to approve the minutes of the regular meeting on February 2, 2021. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

### B. Executive meeting on February 2, 2021.

Motion made by Alderman Rahn, seconded by Alderman Nemeth to approve the minutes of executive session on February 2, 2021. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

## **Public Hearing**

The City of Pacific will hold a Public Hearing to discuss an application to be submitted to the Missouri Development Finance Board under the Missouri Infrastructure Loan program. This Public Hearing is to hear citizen input on community and economic development needs within the City. The maximum amount of funds available from the Infrastructure Loan program is \$ 150,000. The City proposes to request \$ 150,000 in Infrastructure Loan funds (0% interest for three years) for Flood Buyout Program improvements for a project located in the City of Pacific Special Flood Hazard Area Floodplain.

Mayor Myers read the Public Hearing into the record. He opened the Public Hearing for comments. Administrator Roth stated there was one attendee and it did not appear they wanted to speak. No one has contacted him regarding speaking. City Clerk Barfield stated no one has contacted her. Mayor Myers asked again for any comments from the public or the Board. There being no comments the Public Hearing was closed.

## **Public Participation**

Mayor Myers asked if there was any public participation. Administrator Roth stated there was only 1 attendee and it did not appear they wanted to speak.

## **Mayor's Report**

### a. USATF & AAU Regional Track Meet

Mayor Myers stated he received a letter from Jeremy Lay, 21 Design Group, but is also a resident of Pacific. He is a representative of the Track Team and they are hosting their Regional Track Meet in Pacific on June 11<sup>th</sup> – 13<sup>th</sup>. This will bring about 400 kids ages 8 – 18 years old to compete, with a total of about 1,000 people. The AAU will be here from July 1 – 4<sup>th</sup> with 1,200 kids from 8 -18 years old and about 3,000 people. This is a great event and he offered the City's support in anything they need.

### b. Emergency Powers of the Mayor

Mayor Myers stated the Board asked about a way to provide relief on business license fees. Staff is still working through this and he will bring back at the next meeting.

## **New Bills**

Board of Aldermen 2-16-2021

- a. Bill No. 5068 An Ordinance adding Grass Cutting Fees to the Schedule of Building Department Fees. (1<sup>st</sup> reading) (Sponsor: Adams)

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5068 by title only for the first reading.

**Consideration of Bills Previously Introduced**

Bill No. 5067 An Ordinance terminating the existence of the East Osage Community Improvement District (2<sup>nd</sup> reading) Sponsor: Frick

As posted pursuant to the ordinance, Mayor Myers read Bill No. 5067 by title only for the second reading.

Motion made by Alderman Frick, seconded by Alderman Rahn to approve Bill No. 5067. A roll call vote was taken with the following results: Ayes: Alderman Nemeth, Alderman Adams, Alderman Rahn, Alderman Frick, Alderman Johnson, Alderman Stotler. Nays: none. Whereupon, Mayor Myers declared **Bill No. 5067 becomes Ordinance No. 3251**. Mayor Myers stated staff is still working towards shrinking the West Osage CID.

**New Business**

- a. Resolution No. 2021-10 A Resolution to authorize an Application for low-interest Loan Funding through the Missouri Development Finance Board.

Mayor Myers read Resolution No. 2021-10 into the record. Mayor Myers asked for any discussion. Motion made by Alderman Rahn, seconded by Alderman Frick to approve. A voice vote was taken with an affirmative result and Mayor Myers declared the resolution passed.

- b. Resolution No. 2021-11 A Resolution to authorize a Transfer of Funds from the City's Contingency Fund to the FEMA Flood Buyout Fund to pay certain expenses related to the City of Pacific Voluntary Flood Buyout Program.

Mayor Myers read Resolution No. 2021-11 into the record. Mayor Myers asked for any discussion. Motion made by Alderman Stotler, seconded by Alderman Nemeth to approve. A voice vote was taken with an affirmative result and Mayor Myers declared the resolution passed.

- c. Resolution No. 2021-12 A Resolution to authorize Transfer of Funds from the City's General Fund in order to supplement Contingency Fund transfers necessary to pay certain expenses related to the City of Pacific Voluntary Flood Buyout Program.

Mayor Myers read Resolution No. 2021-12 into the record. Mayor Myers asked for any discussion. Motion made by Alderman Nemeth, seconded by Alderman Stotler to approve. A voice vote was taken with an affirmative result, and Mayor Myers declared the resolution passed.

- d. Resolution No. 2021-13 A Resolution authorizing and directing the Mayor to execute a Contract Agreement for construction of the Viaduct Street Sidewalks Improvement Project in the City of Pacific.

Mayor Myers read Resolution No. 2021-13 into the record. Motion made by Alderman Nemeth,

seconded by Alderman Stotler to approve. Mayor Myers asked for any discussion. A voice vote was taken with an affirmative result, and Mayor Myers declared the resolution passed. Alderman Rahn asked if we have used Gershenson before. Public Works Commissioner Brueggemann stated they did the job for MoDot on Osage recently with the sidewalks. Alderman Rahn stated he understood the owner lives in Pacific and was told they are a good company to work with.

- e. Resolution No. 2021-14 A Resolution approving an Agreement with Tri-County Community Senior Center Inc. for services to be provided to the City of Pacific and authorizing the Mayor to execute said agreement.

Mayor Myers read Resolution No. 2021-14 into the record. Mayor Myers asked for any discussion. Motion made by Alderman Johnson, seconded by Alderman Frick to approve. A voice vote was taken with an affirmative result, and Mayor Myers declared the resolution passed.

### **City Administrator Report**

- a. Budget report – Administrator Roth thanked the Board regarding the budget legislation. We have hit a new mark in general fund at \$ 776,000 as of January. The CARES money helped boost some of it but that is only one piece. The Capital Project funding is low in the stormwater area. Transportation Fund is fine for operations and maintenance, but there is a shortfall when comes to projects. The challenge is to budget for some of the projects coming up. Denton Road Bridge will go out for bid later this year. The stormwater projects and asphalt project overlays are the problem. Mayor Myers asked if the Operations Committee would like to meet and prioritize projects and look at funding options. Alderman Adams stated he did not want any hidden agenda, and wanted the Red Cedar Finances to stay in the Administration Committee as agreed upon earlier. Mayor Myers stated there was no hidden agenda and he took objection to this. This is to create total transparency and so the Operations Committee knows the finances of Red Cedar also. Alderman Adams stated the Administration Committee meeting is open and anyone can attend. This Board originally voted on the Administration Committee bringing forth any recommendations for financing to them. Alderman Nemeth stated it sounded like the concern was that we are bringing everything to the Aldermen that happens in Administration, and we are. There are reports that show this. The concern is making sure the Board continues to leave it in Administration, as this would not be an Operations Committee discussion. Anytime we need authorization, we bring it to this Board. Administrator Roth stated the water and sewer fund continue to be strong. We will need to address rates soon. The CIDS are all good. Expenditures are not an issue. There has been some spending in the Parks Department to get it off the ground and running. There is a table of the balances in his report to the Board.
- b. Budget request – new positions – This report is coming from myself and various Department Heads. When the budget was adopted, we froze one position in the Police Department. The Budget shows we are in a position to fill it. The Prop P cash balance covers an officer for about 1 ½ years. There is no question the Prop P funds are strong. The county calendar year shows this was the best sales tax year ever, and this exceeded our expectations. Tonight, he would like authority to hire a new officer. Alderman Frick stated this made sense to him, but asked if this should be postponed for the new elected Chief to do. He trusted Major Locke’s opinion and ability and was not meant to be disrespectful to him. Administration Roth stated this was an excellent point, and one they discussed. We thought we would only hire if we were really sure of the candidate. Major Locke agreed and stated it would need to be someone who stood out. He currently has an employee injured with no return date back to work, which is creating additional difficulty. Alderman Frick understood and agreed with the hiring. Administrator Roth stated the

next position is a General Administration staff. City Hall previously had one more full-time staff person than we have now. At some point it was shrunk to the current level. This was a concern in the last year or two and given a good budget, and staff work load he felt it was time to bring this up. It is unclear how the puzzle will fit together. All of the staff already have "other duties" as assigned. Tonight, he is proposing a Community Development Clerk, which would function to some degree as the Building Department Secretary. This would be a full-time position and would operate in the building/code and planning and zoning function. He feels like they would be busy. This is now housed under Rae Cowsert, who also does the Utility Billing Clerk. We have 2,500 accounts for utility billing and this is a huge task. He would like to split this out. If the Board is agreeable, a new Wage and Salary Schedule would need drafted. This position would be in the \$ 15.00 - \$ 17.00 an hour range. Alderman Frick stated he would also like the Board to consider a full-time employee that works with developments, industry, commercial, etc. There are opportunities happening all around us and it seems we are not getting all the opportunities out there. This would need to be a full-time position also. He feels like the wrong message is getting out to the developers and this needs to change. Alderman Johnson stated she thought this was part of Bryan's responsibility and title. Mayor Myers agreed that it is. He continued that Bryan has been taking care of other responsibilities and this has not been passed on to him yet. Alderman Frick wanted someone who would be able to streamline the process. Alderman Adams agreed and thought Alderman Frick was 100% correct. He did not think we should wait any longer. There have been numerous administrations before us that discussed an Economic Development Director and the City never had one. He agreed Bryan's job is different and this should be separated out from him and be treated as a different position. Both responsibilities cannot be done well with one person. In his eyes, economic development is a three-legged stool, one for industry, commercial and residential. This takes an experienced person with contacts.

**Motion made by Alderman Adams, seconded by Alderman Frick to task Administrator Roth to create the position of Economic Development Director and how it will be paid for and consider this an urgent matter. This would be ready for the next budget. Alderman Adams amended his motion to include "experience person with contacts". Alderman Frick seconded the motion. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

Alderman Adams continued that we are out of industrial properties. Our industrial park is full. This person needs to find new properties for a new industrial court. We are also lacking when it comes to commercial properties.

**Motion made by Alderman Adams, seconded by Alderman Nemeth to approve hiring of the Building Department Clerk that Administrator Roth was referring to. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

**Motion made by Alderman Adams, seconded by Alderman Rahn to approve the hiring of a police officer. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

Attorney Jones stated an ordinance was needed to amend the Wage and Salary schedule and he will prepare this for the next meeting. Administrator Roth stated he would post the positions.

- c. Park vehicle and equipment purchase
  - i. New compact tractor and attachments – Administrator Roth stated the Park Board heard this request and have approved. A new tractor is needed in the Park Department.

There is no state contract that he is aware of. Sourcewell is a Cooperative Purchasing Organization and meets the needs of our ordinance. We are proposing to purchase a John Deere 3025E Compact Utility Tractor with a box blade, rotary tiller, pallet forks and rotary cutter. This would be 100% paid for out of the Park Department. **Motion made by Alderman Adams, seconded by Alderman Nemeth to approve the purchase of this. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

ii. New truck and utility bed – This is for a truck in the Parks Department. There are two options – the State Contract is for a 2021 Ford 250 for \$ 37,333 with a utility bed. Dave Sinclair offered a Dodge Ram 2500 in the amount of \$ 30,687 (the wrong amount is noted in the packet) with the bed in the amount of \$ 38,373. **Motion made by Alderman Nemeth, seconded by Alderman Rahn to award this to the local provider, Dave Sinclair. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**

- d. CM Archer Task Order 8, Wastewater CIPP plans and specifications – Administrator Roth stated CM Archer has proposed a \$ 22,890 agreement to provide for the surveying and engineering work necessary for another round of sanitary sewer CIPP trenchless reconstruction. Public Works Commissioner Brueggemann stated this is for approximately 11,600 linear feet of main reconstruction, more than two miles. This has been an excellent program so far. He stated this puts a coat over the clay tiles to prevent roots. They did the top priorities places last year. This time he would like to do the railroad crossings and behind the Park and hard to reach areas. This product has proven to be successful. **Motion made by Alderman Nemeth, seconded by Alderman Stotler to approve Task Order # 8. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.**
- e. Eureka Flood Protection Plan meeting – Administrator Roth stated this meeting will be held by Zoom on February 23, 2021 and we will host it. The question is how to handle the meeting. Mayor Myers stated he would like it to be an “information” meeting like we have done in the past. Alderman Nemeth agreed and did not think we needed a formal meeting. Mayor Myers stated there would be no official votes taken but would-be Facebook live. If someone wants to speak, they will have to go through Zoom. Board members agreed.

Cemetery – Alderman Adams stated he has had a few calls from the Cemetery Committee about the update of the project and mapping. He asked if someone could reach out to contact their chair-person and let them know. Administrator Roth stated he would do that.

### **Public Works Commissioner Report**

Lagoon roof bids – Public Works Commissioner Brueggemann stated he would like approval to move forward on a roof for the new lagoon blower building. He received three quotes, with Storm Guard being the lowest and responsive in the amount of \$ 7,048.16. Motion made by Alderman Nemeth, seconded by Alderman Rahn to approve Storm Guard in the amount of \$ 7,048.16. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

### **Major Locke**

Major Locke stated there have been recent changes to handwritten tickets, as the State has changed their

procedure and moving to an electronic basis. The cars will be required to have laptops installed. He is also obtaining leads on renting a space to upgrade the communication equipment to a controlled environment. Currently the tower for the communication is by Blackburn Park. It has to stay there because of the towers. He thanked the Board for the approval of hiring a new officer. He commended Public Works for a job well done with the latest snow storm.

### **Miscellaneous**

- a. Approve the list of bills.

Motion made by Alderman Nemeth, seconded by Alderman Adams to approve the list of bills. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

- b. Approve invoice from Cochran Engineering to be paid from the East Osage CID in the amount of \$ 500.00.

Motion made by Alderman Rahn, seconded by Alderman Frick to approve the invoice from Cochran Engineering to be paid from the East Osage CID in the amount of \$ 500.00. A voice vote was taken with an affirmative result, and Mayor Myers declared the motion carried.

### **Reports of City officials**

Alderman Nemeth -- No report.

Alderman Adams -- asked Public Works Commissioner Brueggemann if we were on track for Mrs. Hill's problem. PW Commissioner Brueggemann stated the parts are ordered and should be done by the end of March.

He asked Major Locke for an update of the speeding problem near Hogan Subdivision. Major Locke stated they stopped several people for stop sign violations, but have not had any speeders yet.

Alderman Rahn -- stated he thought Public Works did a good job with the roads in the last snow storm.

Alderman Frick -- agreed with Alderman Rahn regarding PW doing a great job.

Alderman Johnson -- agreed with Alderman Rahn and also thanked the officers.

Alderman Stotler -- stated the Beautification Committee has a grant opportunity for a small prairie planting coming up. They have also requested that cameras be considered at the Commuter Lot as there is still a dumping problem here. They have also suggested beautifying the port-a-potties. There is information in the packets about this. There is a Zoom meeting scheduled tomorrow with the Chairman and Administrator Roth to discuss these things.

Collector Kelley -- No report.

### **Executive Session RSMO 610.021 (1)(2)**

Mayor Myers stated the Board would like to go into executive session under RSMO 610.021 (1) & (2).

Legal actions, causes of action, or litigation involving a public governmental body and any confidential or

privileged communications between a public governmental body or its representatives and its attorneys.

Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

He read these into the record.

Motion made by Alderman Frick, seconded by Alderman Nemeth to go into executive session. A roll call vote was taken with the following results: Ayes: Alderman Nemeth, Alderman Adams, Alderman Rahn, Alderman Frick, Alderman Johnson, Alderman Stotler. Nays: none. Whereupon, Mayor Myers declared the motion carried.

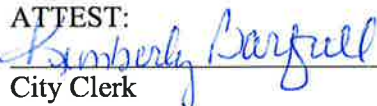
The Board went into executive session at 8:23 p.m.

The Board reconvened at 9:16 p.m.

### Adjournment

There being no further business, motion by Alderman Frick, seconded by Alderman Nemeth to adjourn. A voice vote was taken with an affirmative result. The meeting adjourned at 9:16 p.m.

ATTEST:

  
City Clerk



  
Steve Myers, Mayor