

By: Steve Roth  
City Administrator

**City of Pacific Park Board  
Meeting Agenda  
300 Hoven Drive  
Pacific, MO 63069**

**Monday, March 13, 2023  
7 p.m.**

The meeting will be streamed live on the City of Pacific YouTube page:  
<https://m.youtube.com/channel/UC9dxzhHQWbPuIQJC1N6TSig>

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes from previous meeting
5. Public Participation
6. Presentations
7. New Business
  - a. Tennis Courts / Basketball Court resurfacing proposal
  - b. Budget preview
8. Old Business
  - a. Midwest Pool contract, 2023 season / Pool update
  - b. Dog Park update
9. Park Superintendent Report
  - a. Project updates
10. Park Liaison Report
11. City Administrator Report
  - a. Jensen Point bathrooms purchase
12. Miscellaneous
13. Adjournment

The Park Board will consider and act upon the matters listed above and such others as may be presented at the Meeting and determined to be appropriate for discussion at that time. The City of Pacific is working to comply with the Americans with Disabilities Act mandates. Individuals who require an accommodation to attend a meeting should contact City Hall (271-0500) at least twenty-four hours in advance.

## February 13, 2023 \* RECORD OF PROCEEDINGS

### CITY OF PACIFIC REGULAR MEETING OF THE PARK BOARD 300 HOVEN DRIVE PACIFIC, MO 63069

The meeting was streamed live on the City of Pacific YouTube page:

<https://m.youtube.com/channel/UC9dxzhHQWbPulQJC1N6TSig>

or

Google search: "City of Pacific You Tube"

The meeting was called to order at 7:00 p.m. by President Schaecher.

A roll call was taken with the following results:

Present at Roll Call: Ryan Schaecher  
Kim Walton  
Kali Keenum

A quorum was present.

Also present: Alderman Cleeve  
City Administrator Roth  
Park Superintendent Fowler  
Deputy City Clerk Hayden

#### Pledge of Allegiance

The Pledge of Allegiance was given.

President Schaecher wanted it noted that they still have two openings on the Park Board for those that may be interested in joining. Please get in contact with our Liaison or Mayor Filley.

#### Minutes

Motion made by Kim Walton, seconded by Kali Keenum to approve the minutes from the January 9, 2023 meeting. A voice vote was taken with an affirmative result, and the motion carries.

#### Public Participation

Brian Quick, 4816 Hwy NN, Catawissa, MO was here tonight to ask the Board to waive the rental fee at Liberty Field for the event taking place on September 8 for the Rat Rod Show Jimmy Smooth I Believe

Foundation. They are a 501C3 foundation. The event is for four different foundations. President Schaecher stated they have already been approved by the Board of Aldermen. Motion made by Kali Keenum, seconded by Kim Walton to waive the fees for the event on September 8, 2023. A voice vote was taken with an affirmative result, and the motion carries.

Superintendent Fowler stated that Realty Executives would like to waive the rental fee April 1, 2023 at Liberty Field for the Easter Egg Hunt they have every year. They have paid for their special use permit. Motion made by Kim Walton, seconded by Kali Keenum to waive the rental fee. A voice vote was taken with an affirmative result, and the motion carries.

### **New Business**

#### a. Community Park ball field improvements

Superintendent Fowler stated they received a bid from Perfect Play. The bid is to redo our fields and get them back the way they should be. One field, the cost will be \$7,150.00. The other field will be \$13,950.00. They came in and took soil from both our fields to check grade. They will be bringing in the dirt, then laser level them to get them draining the way they are supposed to be. They will also cut some of the field for the price. Superintendent Fowler feels this is not a bad price for as long as the fields have been neglected. This is not budgeted for this year. He would like to get this done before the season. Because of Eureka's fields being torn up too, we are getting calls about using our fields. Eureka is basically doing the same thing we are with the fields. President Schaecher asked Administrator Roth if there is something in the budget that we can make this fit under or see what we can do about this or is this something we need to plan for this fall. Administrator Roth stated our revenues have been good and we do have revenues to support it. It would basically come from existing fund balances. Alderman Cleeve stated that if he is reading it right in the budget, just in the parks, the increase in revenue that you are expecting was \$35,000. Administrator Roth stated there has been discussions in the past and last season, Chris has put a bunch of dirt on there. Could we continue down that path, yes we could but this represents a better upgrade. If we want to get our fields playable for the springs, he feels this is the best option. President Schaecher stated that in the past they have talked about the fee structure trying to do more than just one flat fee for all day. Superintendent Fowler stated we changed it to a two hour rental timeframe. Alderman Cleeve stated the fee is \$15.00 for residents and \$20 for non-residents. Discussion followed. Motion made by Kim Walton, seconded by Kali Keenum to go ahead with the estimate from Perfect Play for the two fields to be leveled, fixed and brought up to playing standards for the \$21,100. President Schaecher asked for any more discussion. A voice vote was taken with an affirmative result, and the motion carries. President Schaecher stated this can go before the Board of Aldermen for their final approval next week.

### **Old Business**

#### a. Park Security Camera upgrades

Administrator Roth stated there was some discussion at the last meeting about this. We have not moved very far on it and his recommendation is to postpone and put into next budget year. Administrator Roth asked Superintendent Fowler about getting the camera down from the lagoon. Superintendent Fowler stated that the existing cameras have been taken down. Amy Brand was here last meeting and she has been leading this. In fairness to her, there has been a lot on the PD plate. This did fall a little bit to the side. What he would like to do is get one of the vendors to show one of their

cameras in action putting it down at the lagoon which would not be a parks expense. See how it works then putting it in the budget for next year. Superintendent Fowler stated that there are two cameras down now. They are the east pavilion and the lagoon. They have been down for about two weeks. President Schaecher asked if they are repairable or has to be replaced at this point. Superintendent Fowler stated Bay's has not given him information on that camera at all yet. He will reach out to them tomorrow and see what they say. The plan is to put a test setup at the lagoon. Mr. Roth asked Alderman Cleeve what his thoughts were on this since he has put some time into this already. Alderman Cleeve stated that someone is going to have to be project manager. Putting a camera in should not be a hard ask. Honestly, to have one in and one of their DVR devices so we can try it out. The biggest thing is how they are going to consolidate them all together. That is the hardest part of all of it. President Schaecher stated we can table this until a future discussion. Administrator Roth agreed. There is no particular action needed tonight. Discussion followed. President Schaecher wanted to make sure they thank Ms. Brand for the work she has done on this project thus far. What she has done on this has been very nice to see. No action taken.

b. Midwest Pool contract, 2023 season

Administrator Roth stated they have reached out to Midwest Pool and said help, why are the prices going up and what can they do. There is a very good thorough explanation that was sent by email and included in the packet. We have worked with Midwest Pool for many years and he trust them. We have a good working relationship with them so he does not doubt their information. Everyone has an opinion as to where to land as far as where the life guard pay should be. He can tell you it is not just here that they are experiencing these types of issues. There was an article in the Washington Missourian about Washington. They do propose to raise life guard pay to \$15 per hour. Now what shows in the contract is payroll taxes that is all inclusive to the City. He understands where they are coming from. On a side comment, we are planning a new pool and there was a lot of support for that as we found through the surveys. He doesn't want to be negative, but in his opinion, this changes the game some. He has been in this business a long time and the life guards used to be easy to find and they all were minimum wage with maybe a quarter of an hour more for the ones who stayed a year or two more. Right now it is a very competitive labor market and if you're a kid who wants to work, you can certainly do a lot better than minimum wage. Alderman Cleeve stated that Washington is cutting their costs by closing part of their pool. They are not going to fully open this next year because of it. Administrator Roth stated that they did discuss reducing hours or opening with Midwest Pool. Last year we reduced hours. We used to be open at noon and changed that to 1pm. Their suggestion is reducing those weekends into August and Labor Day. If you are looking for a place to cut, this is absolutely one. They did talk about closing a day which is an option. He doesn't want to be so tight here on the budget, but it just seems to him that there has to be some area on the budget that can be cut. It is not just us and Washington is having these conversations, it is happening across the region. Lastly, we do need a course of recommendation by the Board. They do have Midwest Pool to be here next Tuesday night February 21. He feels it is important to make a presentation to the board on this topic and also about the idea of moving forward with a larger pool plan. President Schaecher stated he keeps looking at these numbers and the upward trajectory is unsustainable. We cannot absorb a 20% increase year after year. The minimum wage is what it is and we cannot do anything about that. In their letter, Midwest Pool states they were able to shave some rates down which has reduced the salary budget to \$69,700. Administrator Roth feels the magic number would be \$24,900. Alderman Cleeve stated the original proposal was \$96,260. This new one is \$94,600. Kim Walton asked if they need to revisit the pool upgrade in general. Superintendent Fowler stated right now they are currently losing about 6,900 gallons of water a week from the pool. It is coming out of the bottom of the pool somewhere because our drain tile that goes around the bottom

of the pool, that is where it is coming out at in the creek. That is a 1,000 gallons a day. Once we open the pool, then that will be drainage into the creek with chemicals. He continued that they can try and find the leak, but there is no guarantee they can. To make this happen, they have to drain the pool, plug the hole then fill the pool again. If it still leaks, drain the pool, patch and fill again. Could it be the drain, possibly. Years ago they did do a patch on the drain when they did the valve, which the valve does not work anymore. They can absolutely drain the pool, stick a camera in there and see what they can see with what might be broke. Now if that is the case and that is broke, then you are talking either renting a piece of equipment, because we don't have equipment to dig deep enough, rent show shores because it is real deep. If it leaking out of the fill lines in the bottom of the pool, then what do you do at that point. President Schaecher stated that we know it is not just the leakage issues with that pool. It is the issues with the pumps, pool deck and lighting. It is non-stop. If you spend 40 hours a week the next two years trying to fix all this, you might get it back to where it needs to be. Super. Fowler stated that there are two main seams in that pool for expansion and stuff. When we got our first freeze this year that is when we really started losing water. We won't know if that is the problem until they drain it. To maintain the water level during the off season, we are losing 6,900 gallons a week. We have to keep the water level right below the lights because of the possibility of the pool floating out of the ground without it. Discussion followed on different scenarios of damage already occurring with the leakage and possible fixes before the season opening. Alderman Cleeve asked what happens with this agreement, let's say, we find the pool terminal. Do we still owe them \$94,000. Administrator Roth stated no. For the sake of conversation. Let's say we start the pool and hire the guards and in the mid-season the pool has a catastrophic failure and we close. We would owe them for the management fee incurred to that point as well as any guard salaries. It is kind of pay as you go. Alderman Cleeve asked what the remaining amount was in our budget for this year which ends June 30, 2023. Administrator Roth stepped out of meeting for a minute. Kim Walton asked Superintendent Fowler what his true feelings on what they should do at this point. Super. Fowler stated that if we are moving forward on plans for a new pool, why spend all the money this year to try and repair when we have this much water leaking out. When the season opens, then you have all the chemicals running right into the creek. Discussion followed. Administrator Roth returned to the room. President Schaecher stated that we take a great risk. Obviously if we don't open this year and pool doesn't pass on the ballot initiative, we may never have a pool again or may not have a pool again for a few more years. That is the risk that they take not only as a board, but as a city. Not only is it going to cost us the \$96,000 in management fees, but the chemicals that are being wasted, the water that is being wasted, the equipment we may need. Superintendent Fowler also stated it would be a risk draining the pool this time of year with the weather and possible freezing conditions. President Schaecher asked if entering into a contract with Midwest Pools has to happen now. Administrator Roth stated that if there is any kind of uncertainty about opening the pool, he suggested definitely not entering into contract with Midwest Pool. Discussion followed. Administrator Roth stated that the budgeted amount was \$80,000 and we have already spent \$35,235 July to December. Based on that, he does not know even if we were to operate that we would even need a budget amendment, maybe just a little bit. There is enough to carry us until June 30. This has us just shy of \$45,000 which is half the contract cost. Alderman Cleeve stated after figuring the cost till the end of June, you would have to give them \$52,600. Not much over budget as of now. Motion made by Kim Walton, seconded by Kali Keenum to take a recommendation to the Board of Aldermen to keep the pool closed for the 2023 season. A voice vote was taken with an affirmative result, and the motion carries.

c. Dog Park update

Superintendent Fowler said the small dog park is in. He put up a couple of benches in that we actually had left over. They were still new, so he put them in. He is waiting to get the bill paid for the fence to see how much money we have left for features. He remembers someone saying something about maybe the Boy Scouts helping, that would be helpful. President Schaecher stated that the scouts need to be talking to Chris to see what he has in mind based on the budget. President Schaecher said he drove by the fenced in area and it looks really good. He is excited about this and thanked Chris for getting the work done.

### **Park Superintendent Report**

Discussed above.

### **Park Liaison Report**

None

### **City Administrator Report**

Met with the engineer today about the ADA accommodations project and everything is straight there. They hope to get it out to bid this spring. The bidding is the only thing that is a little bit concerning to him. There is so much work out there right now and the prices are coming in pretty high. They are going to move forward with it. The sand and volleyball court are done. Superintendent Fowler and Commissioner Brueggemann were teaming up together. They called in locates just today and it should be open by April. By the next meeting, the board should see a new draft budget. Please know that the ARPA money is the source of funds for ADA Accommodations Project. He feels this needs to happen for it is overdue.

### **Miscellaneous**

President Schaecher said he was chatting with some folks on line and they are wanting to know if it is possible to have a little RC Car Park somewhere. Can this be done with one of the properties we have to maintain. Superintendent Fowler stated that a lot of the properties are flood buyout properties and we would not be able to do that because permanent structures are not allowed. Administrator Roth said he would have to look at the deed restrictions more closely first and get back to them.

### **Adjournment**

Motion made by Kali Keenum, seconded by Kim Walton to adjourn. A voice vote was taken with an affirmative result, and the motion carries. Meeting adjourned at 8:20 p.m.

Next meeting will be March 13, 2023.

COURTS IN SESSION  
4320 NEOSHO ST.  
SAINT LOUIS MO 63116  
314-596-7727



PROPOSAL 001

2.15.2023

SEND TO

Chris Fowler

RE: City Park Basketball  
Court

DESCRIPTION OF WORK TO BE COMPLETED

Power wash. Fill 650ft of cracks. Fill 3 low areas. Resurface. Color. Stripe.

We will power wash the courts. We will clean and prepare cracks and surface to create a good bond of the material. We will fill cracks with a high strength cementitious acrylic mix with Portland cement and silica sand. \*\*Cracks are not guaranteed against reopening.\*\*

We will screed the cementitious mixture into the low areas to help reduce standing water and to promote draining. \*\*Due to the 1% fall grade of paving, the improvements cannot be guaranteed.\*\* We will apply one coat of acrylic resurfacer to the courts. We will apply one coat of colored acrylic with sand, and one coat without sand. (Colors to be determined by the customer.) We will layout and stripe for basketball.

We will supply all labor and material according to the specifications listed above. Payment will be due within 10 days of completion of work.

Once Terms are accepted, no changes can be made unless in writing and an extra charge may be added to the below listed price. One third of the cost may be collected upfront for material purchases.

PROPOSAL ACCEPTENCE:

I agree with the terms and conditions for the work listed above to be completed.

(SIGN BELOW AND RETURN PROPOSAL.)

\*\*\*If not returned signed within 60 days we can withdraw the proposal due to extra damage or further deterioration of the court.\*\*\*

TERMS : NET 10

TOTAL : \$10,000.00

THANK YOU FOR YOUR BUSINESS!

TODD DERICKSON  
todd03derickson.td@gmail.com

COURTS IN SESSION  
4320 NEOSHO ST.  
SAINT LOUIS MO 63116  
314-596-7727



PROPOSAL 001

2.15.2023

SEND TO

Chris Fowler

RE: City Park Tennis  
Courts

DESCRIPTION OF WORK TO BE COMPLETED

Power wash. Fill 2400ft of cracks. Fill 10 low areas. Resurface. Color. Stripe.

We will power wash the courts. We will clean and prepare cracks and surface to create a good bond of the material. We will fill cracks with a high strength cementitious acrylic mix with Portland cement and silica sand. \*\*Cracks are not guaranteed against reopening.\*\*

We will screed the cementitious mixture into the low areas to help reduce standing water and to promote draining. \*\*Due to the 1% fall grade of paving, the improvements cannot be guaranteed.\*\* We will apply one coat of acrylic resurfacer to the courts. We will apply one coat of colored acrylic with sand, and one coat without sand. (Colors to be determined by the customer.) We will layout and stripe per USTA standards. We will layout and stripe two pickleball courts.

We will supply all labor and material according to the specifications listed above. Payment will be due within 10 days of completion of work.

Once Terms are accepted, no changes can be made unless in writing and an extra charge may be added to the below listed price. One third of the cost may be collected upfront for material purchases.

PROPOSAL ACCEPTENCE:

I agree with the terms and conditions for the work listed above to be completed.

(SIGN BELOW AND RETURN PROPOSAL.)

\*\*\*If not returned signed within 60 days we can withdraw the proposal due to extra damage or further deterioration of the court.\*\*\*

TERMS : NET 10

TOTAL : \$37,500.00

THANK YOU FOR YOUR BUSINESS!

TODD DERICKSON  
todd03derickson.td@gmail.com



**CAPITAL EXPENDITURES / PARKS AND RECREATION**

for Park Board discussion, 3-13-23

<u>Project Listing</u>	<u>Department / Park</u>	<u>Budget</u>	<u>Source of Funds</u>			
			<u>City Funds</u>	<u>ARPA</u>	<u>Grants</u>	<u>Other Funds</u>
<b>COMMITTED / FY 23 BUDGET</b>						
ADA / sidewalks engineering	Parks	\$28,000		\$28,000		
ADA / sidewalks construction	Parks	\$125,000		\$125,000		
Ballfield improvements	Community Park	\$22,000	\$22,000			
Zero turn mower	Parks	\$11,000	\$11,000			
Tennis Court repair	Community Park	\$37,500	\$37,500			
Basketball Court repair	Community Park	\$10,000	\$10,000			
Small Dog Park features	Community Park	\$10,000	\$10,000			
Large Dog Park features	Community Park	\$10,000	\$10,000			
Liberty Field pond fountain	Liberty Field	\$10,000	\$10,000			
Hawthorn Pond fountain	Hawthorn / Community Park	\$10,000	\$10,000			
<b>Subtotal</b>		<b>\$273,500</b>	<b>\$120,500</b>	<b>\$153,000</b>	<b>\$0</b>	<b>\$0</b>
<b>FY 24 Budget</b>						
John Deere Gator / UTV	Parks	\$23,000	\$23,000			
8 6-ft picnic tables	Parks	\$10,500	\$10,500			
Ballfield dugouts (4)	Community Park	\$11,000	\$11,000			
Security camera upgrades	Parks	\$35,000	\$35,000			
Playground upgrades	Community Park / Liberty Field	\$25,000	\$25,000			
Heat upgrades north restroom	Community Park	\$10,000	\$10,000			
Disc Golf Course	Community Park	\$15,000	\$15,000			
Municipal Pool Planning	Pool	\$5,000	\$5,000			
Riverfront Park planning	Parks	\$10,000	\$2,000		\$8,000	
Blackburn Park reseal / restripe	Blackburn	\$5,000	\$5,000			
Jensen Point bathrooms	Jensen Point	\$295,570	\$19,250		\$276,320	
Jeffrey White Memorial Skatepark	Community Park	\$500,000	\$125,000		\$250,000	\$125,000
Birk Circle asphalt resurfacing	Community Park	\$275,000		\$275,000		
Liberty Field asphalt resurfacing	Liberty Field	\$325,000		\$325,000		
<b>Subtotal FY 24 budget</b>		<b>\$1,545,070</b>	<b>\$285,750</b>	<b>\$600,000</b>	<b>\$534,320</b>	<b>\$125,000</b>
<b>Total Capital Expenditures</b>		<b>\$2,092,070</b>	<b>\$526,750</b>	<b>\$80,000</b>	<b>\$100,000</b>	<b>\$125,000</b>