

By: Steve Roth  
City Administrator

**City of Pacific Park Board  
Meeting Agenda  
300 Hoven Drive  
Pacific, MO 63069**

**Monday, April 17, 2023  
7 p.m.**

The meeting will be streamed live on the City of Pacific YouTube page:  
<https://m.youtube.com/channel/UC9dxzhHQWbPuIQJC1N6TSig>

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes from previous meeting
5. Public Participation
6. Presentations
7. New Business
  - a. PSA Seasonal rental application
  - b. Soccer fields discussion
  - c. Jensen Point bathrooms purchase
  - d. FY 24 Budget review
  - e. Park property inventory
8. Old Business
  - a. Municipal Pool planning update
9. Park Superintendent Report
  - a. Project updates
10. Park Liaison Report
11. City Administrator Report
  - a. ADAM's Garden update
12. Miscellaneous
13. Adjournment

The Park Board will consider and act upon the matters listed above and such others as may be presented at the Meeting and determined to be appropriate for discussion at that time. The City of Pacific is working to comply with the Americans with Disabilities Act mandates. Individuals who require an accommodation to attend a meeting should contact City Hall (271-0500) at least twenty-four hours in advance.

## March 13, 2023 \* RECORD OF PROCEEDINGS

### CITY OF PACIFIC REGULAR MEETING OF THE PARK BOARD 300 HOVEN DRIVE PACIFIC, MO 63069

The meeting was streamed live on the City of Pacific YouTube page:

<https://m.youtube.com/channel/UC9dxzhHQQWbPulQJC1N6TSig>

or

Google search: "City of Pacific You Tube"

The meeting was called to order at 7:01 p.m. by President Schaecher.

A roll call was taken with the following results:

Present at Roll Call: Ryan Schaecher  
Susan Thomas  
Kali Keenum

A quorum was present.

Also present: Alderman Cleeve  
City Administrator Roth  
Park Superintendent Fowler  
Community Development Clerk Wilson

#### **Pledge of Allegiance**

The Pledge of Allegiance was given.

President Schaecher wanted it noted that they still have openings on the Park Board for those that may be interested in joining. Please get in contact with our Liaison or Mayor Filley.

#### **Minutes**

*Motion made by Kali Keenum, seconded by Susan Thomas to approve the minutes from the February 13, 2023 meeting. A voice vote was taken with an affirmative result, and the motion carries.*

#### **Public Participation**

No Public Participation

#### **Presentations:**

Chief Scott Melies gave a presentation about walking and biking routes in the City of Pacific. He talked about why routes and trails are important and what routes and trails we currently have here in Pacific. Chief explained the Strava app and showed the heat map of Pacific. He showed that minimal trails and routes are listed for Pacific on Google. Chief would like to see a plan put in place to get some routes and trails built/marked in Pacific. He showed a map of what he thinks would be the easiest ways to connect the community with trails and sharrows (bike friendly roads). It connected most schools and

subdivisions with easy paths to our city parks and downtown area. President Schaecher pointed out that the master parks plan clearly mentions trails and bike routes in it. He said that they were not far enough along in planning to start applying for grants for bridges yet. Chief Melies said that there are some low hanging fruit that could be done for now with the existing bridges around City Park. He stated that the city has had many discussions and studies done, but he would like to see some concrete actions taken to start getting some of these trails done. Chief said that currently none of the city owned land is designated to the parks. He would like to see the land designated to the parks department to ensure that the land stays a park forever. City Administrator Roth said that he is right. No areas within the city have been designated and he would like to see this happen just so it's clear what land falls under the purview of the parks department. He would like to see this made official through ordinances. Chief Melies asked the Park Board to recommend to the Board of Aldermen that a bike and trail committee be created to push the start of building trails and bike routes. He said that he would like to see a budget made to start some of these projects. President Schaecher said that he has seen many comments from the community that they would like to see more trails and routes worked on in Pacific. He asked City Administrator Roth about MODOT projects to widen sidewalks. City Administrator Roth said that MODOT did update the sidewalks along Osage several years ago to make them more ADA accessible. He said they currently have a grant to upgrade Union Street sidewalks from Sinker to Neosho, so they are making improvements. Kali Keenum asked if a roadway does not have a designated bike lane or sharrow is it legal for bikes to ride on them. Chief Melies stated that bicycles are allowed on all roads in the State of Missouri. Kali Keenum said that sharrows are basically for the motor vehicle traffic to be aware or remind drivers that bicycles are allowed on road ways. Chief agreed that yes, it's just a reminder to drivers to be aware that that particular roadway was named a safe place for cyclists to ride. It also clearly marks roadways for the cyclists through a community. Chief says that once we have clearly marked bike trails and routes then we can get those on sites that will inform cyclists where it is safe to ride in Pacific. He also stated that this can help us direct the cyclist traffic to the areas we would like for them see while in Pacific. President Schaecher asked if getting the parks designated was something they could ask the Board of Aldermen to do in the near future. Aldermen Cleeve stated that he would be happy to take that to the Board of Aldermen. President Schaecher said he thinks it's been talked about long enough and would like to see it move forward. He would also like to know what it would take to get the sharrows added to designated roadways. Aldermen Cleeve said that would be a question for Public Works Commissioner Brueggemann. He said that he could ask the question if he knew what designated roads the Park Board would like to see the sharrows on. Aldermen Cleeve asked City Administrator Roth if Public Works Commissioner Brueggemann would know what roads were already designated as bike routes. Administrator Roth said that Public Works Commissioner Brueggemann does know that information. President Schaecher said that he does like the idea of a bike and trail subcommittee. He thanked Chief Melies for his presentation.

### **New Business**

#### a. Tennis Courts/Basketball Courts resurfacing proposal

Superintendent Fowler stated the basketball courts and tennis/pickleball courts would be started in August 2023. He said that the ballfields would be started as soon as they can catch a break in the weather. President Schaecher asked if we were under contract for the ball fields and Superintendent Fowler said that yes, we are. Superintendent Fowler also said that the tennis and basketball courts still needed to be approved by the Board of Aldermen, but that the baseball fields had already been approved. He said because of the contractor's busy schedule he had requested to be put on their books for August and that he can easily cancel later if approval is not given by the Board of Aldermen. President Schaecher asked if the basketball court proposal was only for paving and restriping, but did not include any goals or hoops. Superintendent Fowler informed him the bid did not include anything other than paving and striping. President Schaecher asked City Administrator Roth if this project had

been budgeted for. City Administrator Roth stated that because this project wouldn't start until August that it would need to be carried over into the new budget year. Superintendent Fowler said that he only found two companies that specialize in this type of work. He researched the company and went to look at the work they had done for Crestwood. He also talked to a contact at Crestwood to ask them about their experience with the company and they were satisfied with their work. He stated that the work in Crestwood was performed several years ago and is still holding up nicely. Superintendent Fowler said that two tennis courts and two pickleball courts would be resurfaced and that nets would be provided by the City. Aldermen Cleeve asked if there was anyway to get it done sooner. Superintendent Fowler said that he had tried, but the soonest was August. He said that is why he got on their schedule before it had been approved so that the project wouldn't be pushed out any further.

*Motion made by Kali Keenum, seconded by Susan Thomas to submit to the Board of Aldermen the bids for a total of \$47,500 to have the resurfacing, repair, and striping work done to both the basketball court and the tennis/pickleball courts at City Park. A voice vote was taken with an affirmative result, and the motion carries.*

#### b. Budget Preview

City Administrator Roth went over revenues with the board. He stated since the Park and Storm water tax was implemented that revenues have been strong. City Administrator Roth said that this report is an early-stage projection. He said it's beneficial for new park board members to see the many miscellaneous types of revenue the department has. He pointed out that the Iron Horse Rodeo is shown under the park's revenue. He has requested that the rodeo funds be moved to Tourism. There has not been a decision made as of yet. President Schaecher wanted to point out the pool contract is around \$80,000, but only about \$10,000 in gate receipts was collected. He said that everyone has been saying that surely the pool makes money and he wants it clear that it doesn't even get close. He wants to make it clear that the pool is not a money maker for the city. City Administrator Roth caught a mistake on the report. Transfer in Gen Funding operating should have been increased from 135,000 to 150,000. He also stated that he is suggesting the ARPA funds to be used in ADA accessibility projects. Capital expenditures were reviewed. Sidewalks, ballfield improvements, zero turn mower, tennis courts and basketball court repairs have been discussed tonight already. We will discuss the dog park features further on in the agenda. Liberty Field pond and Hawthorn pond fountains are also on the budget. President Schaecher said he thought the Hawthorn pond was renamed the Hawthorn Retention Basin and taken out of the parks. City Administrator Roth said that it had been discussed, but that no action had been taken as of yet. He said that the fountain is still on the budget, but is definitely not ready to move forward yet. Aldermen Cleeve stated that even if the pond gets dug out by public works that it is still going to need a fountain eventually to keep it from growing over again. City Administrator Roth said they had a meeting about security camera upgrades last week and it's on the budget for FY 24. He reached out to a St. Louis area disc golf company and he has a meeting with them next week. The \$15,000 on the budget should take care of a minimum 9 holes. City Administrator Roth saw a course layout from the company and is pretty excited about it. He will have more information after his meeting next week. Riverfront Park is in St. Louis County and is eligible for planning grants. It's an 80-20 match with a maximum of \$10,000. City Administrator Roth is not sure if this is the year for this project since Parks has so much going on, but he wanted it on the budget to plant the seed. He would like to get the grant to help study the property and set a plan. Blackburn Park reseal and restripe is on the plan. He complimented Chris on the job well done at ADAMS Garden. Jensen Park bathrooms did have a grant awarded and it is a FY 24 budget item. We applied for a grant for the skate park, but it has not been awarded yet. The city is hopeful, so he put it on the list so the park board could understand what may be coming up. If it is awarded then it's possible to get it in the FY 24 year, but would probably be a Spring 2024 project. The Birk Street repaving number came from Cochran Engineering. City Administrator Roth said that is highly unlikely that it happens in this budget year, but he wanted to

include it. Same thing for the Liberty Field resurfacing project. He feels Liberty Field is a low priority from a resurfacing stand point. President Schaecher asked if the number included resurfacing the walking circle at Liberty Field because it had some spots showing their age. City Administrator Roth said he couldn't recall. Superintendent Fowler said he tried to get the Gator on the budget last year, but it's definitely something they will need this year. Especially if they want to get started on building some trails. He would like to replace eight picnic tables a year to get rid of the old wooden picnic tables. These would be the metal with rubber coating tables. Superintendent Fowler looked at the dug outs and some are becoming dangerous and need to be taken down. President Schaecher stated that with the upgrades being done it would probably be a good idea to knock them down and get them out of the way now. Superintendent Fowler said that \$11,000 would be enough to replace all dug outs with coated fencing. That does not include a roof, but he would suggest doing a shade sail that could be removed in the winter and stored. Playground upgrades are expensive and the \$25,000 on the budget will help repair the city park playground, and Superintendent Fowler would love to see something done at Liberty Field for the kids to play on. Aldermen Cleeve asked if funds were not used from this year that could pay for the dug outs now instead of waiting until the new budget. While the new fields are being done it would be nice to upgrade the dug outs at the same time. President Schaecher asked if Superintendent Fowler had the money now would he have the time to get them rebuilt now. Superintendent Fowler said yes he could schedule them to be done. President Schaecher suggested taking the dug outs down now while the fields are wet and unusable. He said they would discuss funding the new dug outs at next months meeting. Superintendent Fowler brought up the fact that there are soccer goals in the outfield that need removed in order for the fields to be fully usable. He suggests that all soccer fields be pushed to Liberty Field since it's better fields. Pacific Soccer Association would need to work with St Bridget's soccer club to work out scheduling. Susan Thomas asked if we would lose rental income if the soccer goals at City Park were taken down. Superintendent Fowler said that they do rent the fields, but would have to rent fields at Liberty Field instead. He said that they would still have three soccer fields for rental at City Park. President Schaecher said if they are putting all of this money into baseball fields then they need to be fully useable, so the soccer goals need to come down out of the outfield. He said that the new skate park would eat into that soccer field also, so it's time to gently encourage all soccer to move to Liberty Field. City Administrator Roth asked Superintendent Fowler to get bids for the dug outs and turn them in before the April meeting for discussion. Superintendent Fowler asked to put heat in the bathroom at the City Park by the pool parking lot. They winterize all bathrooms at the park and close them seasonally but he would like to keep one open year-round. He said that would save them some money on Johnny on the spots. Aldermen Cleeve asked if the cost on the budget was just for purchasing the heater or if it included operation costs. Superintendent Fowler said the price included purchasing the unit and installing a ceiling in the building, but no operation costs. City Administrator Roth stated that there will possibly be more funding coming to the parks department from a community development block grant funding that was associated with flood buyout program that was initiated in 2018. He was told these funds are coming in the amount of \$209,000. He also said the city should be receiving money from a class action law suit that has been going on for years. The city is expecting to receive about a \$200,000 settlement from this. That revenue could potentially be directed to parks also. Playgrounds are expensive, but he would like to see us put in a decent playground at Liberty Field that could be utilized year-round. He feels strongly about knocking out some of these park projects. President Schaecher said since the pool discussion has come up that the community has been having a larger interest in the parks. Aldermen Cleeve agrees that questions about the parks is the number one thing he hears about from his constituents. Kali Keenum said that what we have in the parks is great, but that as a mom of young kids she would like to see some playground equipment targeted more for the younger children. She says most of what is in the parks is geared toward older children. She says with additional housing being built and more families moving to the community that she wants everyone to keep that in mind when discussing playground upgrades in the future. Susan Thomas asked if anyone had considered a small manageable swimming pool and more park infrastructure in a bond issue rather

than building just a larger community pool. President Schaecher said that a bond issue would be managed by the Board of Aldermen and not the parks board. He fears that if they ask too much from the community that the bond would fail. He said that the pool plan that was recommended by parks to the Board of Aldermen was a \$6-\$7 million upgrade and that was for a pool with a small splash pad. He said there really wasn't a lot of frills to it. The City's Admin committee is going to take the lead on the bond issue. Aldermen Cleeve reminded everyone that there is already a Prop P out there running for parks and storm water. President Schaecher said that Prop P has been a huge benefit to the parks department. He said Prop P is a 50/50 split, but there is potential to change that percentage later on once storm water gets under control.

### Old Business

#### a. Midwest Pool contract, 2023 season

City Administrator Roth stated the Mayor signed the contract with Midwest Pool and that the pool would be open in 2023. Superintendent Fowler said that he is waiting on dry time in order to fix the leak that was found. He says it needs to be able to cure and in order to do that it needs to be dry. He says you're going to lose water from the pool no matter what, but that he feels a majority of the leaking is coming from this one spot. President Schaecher asked if Superintendent Fowler felt like this would be the last year for the pool to be up and running. He replied that it was up to the Board and how many Band-Aids they wanted him to keep putting on the pool. President Schaecher said that after all of the comments wanting the pool open he hoped that the community really shows up and uses it this year. Administrator Roth said that the park board needs to think about operating hours and length of season for the pool.

*Motion made by Susan Thomas, seconded by Kali Keenum to keep the operating hours and opening and closing dates the same as last year. A voice vote was taken with an affirmative result, and the motion carries.*

Kalie Keenum asked if this will definitely be the last year the pool is open. She would like to give the citizens as much notice as possible, so they are prepared. President Schaecher said it is likely going to close sooner rather than later. Susan Thomas asked if the City would be open to making a reciprocal agreement with Eureka Timbers, or another close by municipality, to offer resident rates to the citizens of Pacific. City Administrator Roth said that is done pretty commonly in other municipalities. He said the problem here would be the reciprocal part. He felt as though the City could reach out and try to offer a payment in return for a discount at their facility. He would be happy to start that conversation.

#### b. Dog Park update

President Schaecher said the small dog park is in. We still need features in both the small and large dog parks. He said that there is still money in the budget and he collected three bids for features. These bids are for purchasing the features, but they would be installed and assembled by us. Administrator Roth said that he had reached out to the low bid to get additional information. They didn't have any terms or conditions on their bid. The second bid was more what he was looking for. It's actionable. The third bid was legit and he didn't have any problems with it. Superintendent Fowler stated that all bids were for the same features. President Schaecher stated that this was a good start and provided quite a few features for the parks. Kali Keenum suggested taking the low bid back to the more expensive bidder and see if they would lower their price to match. President Schaecher suggested that they approved the purchase to be taken to the Board of Aldermen for approval. That way the project could get moving and the decision on what company to purchase from could be made later.

*Motion made by Kali Keenum, seconded by Susan Thomas that the park board recommends to move forward with the bid to purchase the dog park features not to exceed \$15,504 to be taken to the Board of Aldermen for approval. A voice vote was taken with an affirmative result, and the motion carries.*

### **Park Superintendent Report**

Superintendent Fowler said he gave everyone a picture of the City Park sign. He is going to have to tear it down due to termite damage and it being a safety issue. The electric is still connected. He wanted guidance on if they would like him to get bids on replacing the sign or if they would rather have him rebuild what is currently there reusing the sign part. President Schaecher said he would like to see what a new sign would cost. Superintendent Fowler said it all depends on what kind of sign they are wanting. Kali Keenum suggested that we do a temporary fix until a decision can be made about a replacement. Superintendent Fowler said he can unscrew the sign and attach it to two 4x4's in the ground for now. President Schaecher says the entrance to the park needs to look nice and inviting. Superintendent Fowler will do the temporary fix and will collect bids on replacing the sign. President Schaecher asked if the cameras had been fixed. Superintendent Fowler stated that one had been fixed at the lagoon, but the others will need to be replaced. President Schaecher asked if we had an AED for the pool. Superintendent Fowler responded that we did have one. Aldermen Cleeve asked if we had oxygen and Superintendent Fowler responded that we did not. Aldermen Cleeve suggested that when we get a new pool that may be something we want to add.

### **Park Liaison Report**

Aldermen Cleeve would like clarification on what park land designation the park board would like him to take to the Board of Aldermen. City Administrator Roth said that he can map it and get it to the Park Board at their next meeting.

### **City Administrator Report**

City Administrator Roth said that he has a meeting scheduled for next week about the Jensen Point bathrooms, so will have a report at the next park board meeting. He will also have a full draft budget at the next meeting.

### **Miscellaneous**

President Schaecher said that he is unable to attend the next scheduled meeting on April 10<sup>th</sup> and asked if everyone would be ok with changing it to April 17<sup>th</sup>. Kali Keenum and Susan Thomas both agreed that they were available on the 17<sup>th</sup>. Aldermen Cleeve would not be able to attend on that date. Meeting was moved to April 17<sup>th</sup>.

### **Adjournment**

*Motion made by Kali Keenum, seconded by Susan Thomas to adjourn. A voice vote was taken with an affirmative result, and the motion carries. Meeting adjourned at 9:12 p.m.*

Next meeting will be April 17, 2023.



**TURNKEY QUOTATION**

**PROJECT NAME: JENSEN POINT RESTROOM BUILDING**  
**OWNER: THE CITY OF PACIFIC, MISSOURI**  
**DATE: FEBRUARY 2, 2023**

Restroom Facilities Limited (RFL), the Nation's leading specialized restroom design/build firm since 1988, offers to furnish and install, per plans and specifications, subject to our attached Scope of Work, and the Standard Terms and Conditions of Sale, which become part of our offer to sell.

**BUYBOARD CONTRACT 679-22**

<b>RFL BASE MODEL # W202</b>	<b>@</b>	<b>\$ 84,395.00</b>
<b>ADD - FULL STONE EXTERIOR / TRUSS / HEATERS IN ROOMS / INSULATION IN WALLS AND ROOF / MAGLOCKS ON RESTROOM DOORS / DRINKING FOUNTAIN INSET INTO ALCOVE</b>	<b>@</b>	<b>\$ 52,352.00</b>
<b>INSTALL</b>	<b>@</b>	<b><u>\$ 19,400.00</u></b>
<b>TOTAL WITH BUYBOARD DISCOUNT</b>	<b>@</b>	<b>\$156,147.00</b>
<b>FREIGHT AND CRANE</b>	<b>@</b>	<b><u>\$ 23,000.00</u></b>
<b>TOTAL BUYBOARD W/ FREIGHT AND CRANE</b>	<b>@</b>	<b>\$179,147.00</b>

Note: You must itemize your purchasing document as shown in this quote.  
Payment terms: 50% installment with order; 45% in progress billings during construction; and balance of 5% upon completion of delivery and installation, no retention. Payment of 95% must be received by RFL prior to scheduling of delivery and installation. Thank you for considering RFL as your restroom specialist for this project.

The above building is our Wood Frame construction building (all of our construction lumber is coated with Environmentally Friendly Techwood 4400 which is a proprietary broad spectrum anti-fungal, mold and termite blend with fire inhibiting properties) and will come with the following features:

- full stone to top cap with hardie plank above in gables,
- timber truss pkg,
- fully insulated walls and roof,
- heaters in all rooms,
- dual height ADA compliant stainless steel drinking fountain with bottle filler inset into alcove,

\_\_\_\_\_Initial \_\_\_\_\_Initial



maglocks on restroom doors with altronix programmable timer,  
standing seam metal roof,  
attached 8" thick concrete slab foundation (stained and sealed, grey color),  
vitreous china fixtures,  
World Slimdri hand dryers,  
stainless steel mesh vents with lexan panels for winterization,  
energy efficient LED lighting inside and outside,  
energy efficient tankless on-demand water heaters,  
all internal electrical and plumbing included.  
The building will also be guaranteed to be both ADA Compliant and Building Code Compliant.

### **HOW WE WORK**

Once plans have been approved and engineer stamped, the manufacturing process begins. Typically, the manufacturing time frame is approximately 90-120 days and begins with execution of sales order and receipt of approved submittals, color selections and progress payments. It is the responsibility of the Client to respond to color selections in 1-3 days, if this condition is not met it will delay the construction process and the Client may incur additional charges. In-plant inspection reports and certifications will be provided by an independent inspection agency.

The client must prepare the site in accordance with the "Scope of Work by Client" attached and coordinate any required on site inspections. Client is required to provide verification that the site is ready for delivery in accordance of Client's scope of work.

Exclusions:

- A. Sidewalks beyond building slab.
- B. Site issues beyond the control of RFL.
- C. Damage to existing improvements.
- D. Protection of existing utilities, landscaping, and improvements.
- E. If required per geotech report, footing, piers, and/or select fill labor and materials to be provided by others.
- F. Excavation and backfill of trenches

### **CLIENT'S SCOPE OF WORK**

#### **TURNKEY INSTALLATION OF RESTROOM BUILDING WITH ATTACHED SLAB**

##### **1. SURVEY STAKES:**

Provide ten foot offset stakes and locate front corners of building, existing utilities, and inverts within the area of construction. Locate and mark final slab elevation.

\_\_\_\_\_Initial \_\_\_\_\_Initial

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## 2. SUBGRADE PAD:

Detailed instructions to prepare the building site are as follows:

- 2.1. Excavate down ten inches below the finish floor elevation (the slab is eight inches thick on top of a two inch sand bed).
- 2.2. Import six inches of  $\frac{3}{4}$  - road base rock, and pour for a footing and/or piers.
- 2.3. Compact to 95%, or to local code requirement. If RFL installer questions 95% compaction Client will be required to sign off on approval of setting of the building.
- 2.4. Compact one foot over in all directions (over build).
- 2.5. Supply approximately five cubic yards of clean sand, on side of site, for fine grading.
- 2.6. Excavate and backfill trenches up to and within building pad for RFL supplied underground utility service kits.
- 2.7. Provide water and inspection for RFL supplied underground sewer kit.
- 2.8. All irrigation should be turned off prior to delivery to allow the surrounding soils to dry and bear the weight of the truck and crane. Any damage to area after verification of path in is the responsibility of the Client.
- 2.9. Check corner locations against plans for proper sizing.
- 2.10. Verify finish floor elevation for concrete slab (shipped fully attached to the building.)
- 2.11. Excavate one foot perimeter footing if required by local code to specified depth.
- 2.12. Verify that pad is level and flat and at correct elevation.

## 3. SITE ACCESS AND STORAGE:

Provide suitable safe clear access to allow a crane (minimum 110 tons), and the building on a semi-trailer (up to 40 tons) to reach site (14' width, 70' length, and 14' in height). If path to site is over existing utilities, sidewalks, or other damageable areas, proper marking, plating or other appropriate protection must be provided by and paid for by CLIENT. CLIENT is responsible for removing any overhead obstructions (i.e. power lines, trees). CLIENT is responsible for scheduling and paying for the de-energizing of any power lines, if powerlines are not de-energized in a timely manner any additional truck and / or crane cost will be the responsibility of the Client. CLIENT is responsible for rerouting or blocking of traffic to ensure safe and clear access, or if required by local or State jurisdiction, to delivery site and will be responsible for associated costs. Upon agreed delivery schedule client will be responsible for additional crane and trucking charges if any delays are incurred due to weather, lack of inspections, lack of pad being prepared, or any other cause for delay.. This proposal provides for a 110 ton crane with access to within 25' of the building pad. The proposal is based on four (4) hours of crane time. If access is limited a larger crane may be required. All additional crane costs shall be borne by the CLIENT. A direct route to the project site is assumed. Should routes be altered due to road closures or restrictions, additional fees may apply.

**4. UTILITIES:**

Bring water, sewer, and power (if applicable) utilities into point of connection Christy boxes (supplied by RFL), within six feet of the building line at the location shown on our plan.

- 4.1. Water: RFL will furnish a water point of connection (isolation valve), from mechanical chase to a Christy box six feet from the building line. CLIENT must have a licensed plumber install and connect service to valve.
- 4.2. Sewer: RFL will furnish a sewer point of connection from mechanical chase to a Christy box six feet from the building line. CLIENT must have a licensed plumber install and connect service. Depth of sewer line (below finished floor elevation) will be approximately 30" at bottom of sewer line at a distance of 6' from building. It is the responsibility of the Client to meet up with RFL's supplied sewer line at this depth. Client will be responsible for hiring of licensed plumber to acquire appropriate plumbing permit, to install prefabricated underground plumbing kit into pre dug trench, and to make connections between underground stubups and internal building plumbing located in plumbing chase within the building. RFL installer will be on site to answer any questions or give direction as to proper installation of said plumbing kit as requested by licensed plumber or client.
- 4.3. Electrical: (when this option is chosen) RFL will furnish and install a PVC conduit and a Christy box to the point of connection six feet from the building line. CLIENT to pull the electrical service line through the conduit and connect to the main panel lugs inside the building. All electrical inside the building will be furnished and installed by RFL, except as noted above in exclusions.
- 4.4. If the utilities are not available and connected to building when we depart the site, an additional charge will be billed to the CLIENT in the amount of 1,500 per day to send an installation crew back to site to flush out plumbing lines, pressurize building plumbing, test for leaks, test all other components of the building (plumbing, sewer, electrical), and conduct a final walk through of the building.
- 4.5. A minimum 1½" line with 50 gpm at 60 psi pressure minimum is required to ensure that water closets will operate as designed. If this is not available an auxiliary holding tank may be required.

**5. SPECIAL CONDITIONS AND COSTS:**

If specifications and / or local ordinances by owner and / or local jurisdiction require any testing, work by licensed plumbers, work by licensed electricians, or special inspections, costs, if any, shall be borne by CLIENT.

**6. PERMITS AND FEES:**

All building permits and fees shall be borne by CLIENT.

**7. INSPECTIONS:**

We require that all inspections be scheduled with adequate notice to ensure that the underground plumbing and electrical work is approved prior to placement of building. We require that final inspection and acceptance by owner and building officials be performed immediately following RFL's completion of installation. If any conditions exist in which RFL cannot conduct a final walkthrough (no utilities / partial utilities available during install, or other circumstances beyond our control) there will be an additional charge of 1,500 per day to send an RFL install crew or crew member back out to site at a later date to complete the installation. We also require final inspection and acceptance immediately following RFL's conclusion of any correction items.

**8. SITE CLEANUP AND DEBRIS REMOVAL:**

CLIENT shall provide an on-site trash bin for disposal of one pick up load of debris. All excess spoils shall be the responsibility of the CLIENT. All rough and final grading shall be by CLIENT.

**9. VERIFICATION OF PREPARED PAD:**

Client must verify elevation, compaction of pad as well as the pad being flat and level prior to delivery of building(s).

**STANDARD TERMS AND CONDITIONS OF SALE**

**1. LINKAGE:**

These Terms and Conditions of Sale shall apply and form a part of the Company's Offer to Sell and supersede all other expressed or implied terms and be linked to our Agreement for work whether or not signed by the Purchaser.

**2. ACCEPTANCE:**

Unless otherwise expressly stated herein, the Company's Offer supersedes all previous quotations and expires, unless accepted by purchaser, within ten (10) days from date of Offer. None of the Terms and Conditions contained in this quotation may be added to, modified, superseded or otherwise altered except by a written instrument signed by the President of the Company. Each shipment to buyer from the Company shall be deemed to be only under these Terms and Conditions of Sale, which shall become part of our Offer to Sell, notwithstanding any Terms and Conditions that may be contained in any purchase order or other form of the buyer, notwithstanding the shipment, acceptance of payment or similar act of the Company. All Purchase Orders when accepted by the Company at 1707 Colt Circle, Marble Falls, Texas 78654, will be in accordance with the Laws of the State of Texas. All orders are subject to review by the Company in accordance with the Company's Offer to Sell before final acceptance is authorized. All disputes shall be governed by applicable Texas Law and all claims shall be filed and litigated in Burnet County, Texas, with the prevailing party recovering attorney's fees.

3. **PRICES:**

Initial payment is due no later than 30 days from receipt of invoice. All subsequent progress payments are due no later than 30 days from receipt of invoice. If payment is not made by client in accordance with the Contract Terms, interest will be charged at the rate of 1-1/2% (one and one-half percent) per month until paid. If an order is accepted by the Company, and a delivery date is accepted by the Client, and delivery is delayed by the Client, payment of all but 5% is due upon completion at the Point of Manufacture. A 1-1/2% (one and one-half percent) per month added fee shall be due for each month the shipment is delayed. Client shall approve Phase 1 plans and have color selections chosen and back to RFL no later than 15 days of receiving Phase 1 plans for review and color selection. If Phase 1 plans are not approved and / or color selections are not submitted to RFL within 15 days Client will incur a 1.5% fee of total project amount per month commencing at the 16 day mark. Fee shall continue on a monthly basis until Phase 1 approvals and / or color selections are received by RFL. If, during the performance of this contract, the price of construction materials increases, through no fault of RFL, the price of the contracted building shall be equitably adjusted by an amount reasonably necessary to cover any such price increase. Such price increases to the client shall be documented through change orders or invoices. Where the delivery of contracted buildings is delayed, through no fault of RFL, as a result of material shortage, material unavailability, or shipping regulation changes, RFL shall not be liable for any additional costs or damages associated with such delays.

4. **TERMINATION:**

Purchaser shall be responsible for costs of work performed which will include overhead and profit. Contract may not be canceled once production has commenced.

5. **TITLE AND LIEN RIGHTS:**

All Products remain the personal property of the Company, whether or not affixed to any other real property or structure, until the total amount of the contract including any change orders has been fully paid. The Company shall, in the event of the purchaser's default, have the right to enter upon any premises and repossess such structures and equipment wherever it may be located.

6. **LACHES:**

Failure of the Company to exercise any right or remedy under this contract shall not be deemed a waiver of such right, nor shall any lien or other right of the Company be lost or impaired by laches or in any manner or by any act or failure to act.

7. **LIMITATION OF LIABILITY:**

Under no circumstances, unless stated in our Offer to Sell or bid, shall the Company have any liability for liquidated damages, for collateral, consequential special damages, loss of profits, loss of production, delay in the progress of construction, whether resulting from delays in delivery, performance, breach of warranty, due to lack of timely

performance in reviewing and approving shop drawings, completing site preparation or lack of payment in accordance with the terms set forth herein. The aggregate total liability of the Company under the contract, whether for breach of warranty or otherwise shall in no event exceed the contract price. Buyer agrees to indemnify and holds harmless the Company from all claims by third parties which extend beyond the foregoing limitations on the Company's liability.

8. **DELIVERY:**

Except as may be otherwise specified in the attached Offer, delivery will be F.O.B. point of manufacture. Time of delivery is an estimate only. The Company shall in no event be liable for delays caused by fires, acts of God, strikes, labor difficulties, acts of Government or military, delays in transportation or procurement of materials or causes of any kind beyond the Company's immediate control. If building is ready for shipment and Customer delays said shipment, Company shall store the facility at the point of manufacturing and charge 1-1/2% (one and one-half percent) per month as a storage charge. If shipment arrives and site is not ready, Owner shall pay any off-site storage fees as applicable.

9. **WARRANTY:**

All structural elements produced by the company are warranted to the purchaser to be free from defects in material, workmanship and title. The Company will replace or repair, at its option, defects in workmanship or any part which is proven defective within five years from delivery. This warranty applies only where the Company has been notified in writing of the defect within the warranty period and where any equipment has been properly operated and maintained in accordance with the Company's instructions: the Company having no responsibility for abuse, neglect, minor leaks in plumbing, or improper storage. Company shall have no responsibility for improper grading of concrete or soil around the building that does not allow for proper drainage of water away from the building. Example: improper drainage of water could cause cracking of brick, cultured stone, natural stone, cmu, hardie materials, or other types of exterior finishes, as well as swelling, rot, mold, or mildew of any type of lumber that has prolonged exposure to water. Typically the final grade must be sloped away from the foundation by 1/2 inch per foot over a minimum distance of 10 feet (site plans, civil engineer, or others can and may override the above recommendation, as it is a typical recommendation and site conditions vary). Keeping the proper slope allows water to drain away from the foundation. Should any issues arise where additional work must be performed RFL retains the right to perform this work at the earliest opportunity. Should it be necessary to have this work performed by others due to the nature of the work or a conflict in scheduling, RFL must be notified 48 hours in advance in writing and given the opportunity to perform said work. Should it be necessary to have this work performed by others a written estimate must be approved by RFL in advance of any work being undertaken. The Company assigns any and all warranties for fixtures, appliances, and other equipment manufactured by others to said other manufacturer. Due to its nature,

concrete is prone to settling and cracking. Minor cracking in the concrete is normal and is not the responsibility of RFL. Checking, warping, twisting, or splits in timbers are natural occurrences and are not the responsibility of RFL. We use high quality 304 stainless steel in our products and under certain conditions and/or improper maintenance stainless steel may rust. Minor rust spots or discoloration are not the responsibility of RFL. The foregoing shall constitute the said liability of the Company and the sole remedy to the purchaser. Company's warranties as set forth in this paragraph are exclusive and are in lieu of, and purchaser hereby waives all other warranties, expressed or implied, including without limitation, any implied warranties or merchantability and fitness. This warranty shall be void if payment in full for the project is not received by the Company in accordance with these Terms and Conditions of Sale.

10. **CREDIT:**

(Deposit and Progress Payments)

11. **MUNICIPAL AND FEDERAL GOVERNMENT AGENCIES:**

Orders may require deposits or progress payments. If buyer's financial situation justifies such action, the Company may at its election require payment in advance or cancel the order as to any unshipped item and require payment of its reasonable cancellation charges. If the buyer delays completion of manufacture or a delay in shipment, the Company shall require payment according to the percentage of completion. In the event of the default of the buyer, the Company is entitled to the full amount due including reasonable attorneys fees, costs, storage, expenses of physical recovery, and interest at 1-1/2% (one and one-half percent) per month.

12. **CLIENTS AND NON-GOVERNMENT AGENCIES:**

Orders may require deposits or advance payment as well as progress payments subject to the buyer's creditworthiness in accordance with the Company's applicable credit policies. Breach of any payment terms shall accelerate full payment which shall be due the balance of the contract amount including change orders.

Restroom Facilities Limited

\_\_\_\_\_  
John Putman, President

\_\_\_\_\_  
Date

Client Name

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Initial

\_\_\_\_\_  
Initial



# MEMORANDUM

Steve Roth  
City Administrator

636-271-0500 ext. 213  
sroth@pacificmissouri.com



April 12, 2023

**TO: Park Board**  
**RE: FY 24 Budget**

Hello everyone,

A copy of the "first draft" FY 24 Park budget is attached to this memorandum. This remains preliminary and has not been discussed in detail with the Park Superintendent. However it is suitable for discussion purposes at the April 17 meeting.

This budget includes all of the Capital Expenditure requests discussed at the March meeting, with the exception of the Skatepark project, and Birk Circle and Liberty Field asphalt resurfacing. Copy of the Capital Expenditures listing is also attached.

This budget has a current deficit of \$211,156. The budget must be balanced, so we would need these funds from other sources, such as General Fund or possibly Contingency. The overall budget would not support this level of fund transfer, in my opinion, so some cutting will be necessary. However I also feel that some additional transfers (from either General Fund or Contingency) would be warranted for FY 24 budget.

These topics can be discussed in more detail at the meeting. I would note again that this budget is very preliminary and subject to further refinement. If you have any questions or need additional information, please don't hesitate to contact me.

Thanks,

A handwritten signature in blue ink, appearing to read "Steve Roth", is positioned above the typed name.

Steve Roth  
City Administrator

**(24) PARKS AND STORM WATER**

Presented to Park Board April 17, 2023

**REVENUES**

		<u>Actual 2021</u>	<u>Actual 2022</u>	<u>Adopted &amp; Amended Budget FY 23</u>	<u>Actual FY 23 (Dec 31)</u>	<u>Proposed Budget FY 24</u>
<b>(01) Taxes</b>						
Revenue						
911-00	Parks / Storm Sales Tax	\$ 552,897	\$ 626,676	\$ 630,000	\$ 360,134	\$ 645,000
	Parks and Recreation Board allocation	\$ 203,340	\$ 312,284	\$ 315,000	\$ 180,067	\$ 322,500
911-05	Storm Water Board allocation	\$ 349,557	\$ 314,393	\$ 315,000	\$ 180,067	\$ 322,500
	Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Tax Revenue</b>		<b>\$ 552,897</b>	<b>\$ 626,676</b>	<b>\$ 630,000</b>	<b>\$ 360,134</b>	<b>\$ 645,000</b>
<b>Parks and Recreation</b>						
<b>(08) Miscellaneous</b>						
Revenue						
952-00	Park rental - Open area	\$ 3,400	\$ 2,635	\$ 1,800	\$ 575	\$ 1,800
952-10	Park donations	\$ 6,438	\$ -	\$ -	\$ -	\$ -
952-15	Pavilion fee	\$ 3,391	\$ 4,435	\$ 3,500	\$ 1,792	\$ 3,500
980-00	Miscellaneous	\$ -	\$ 196	\$ -	\$ 186	\$ -
988-65	Liberty Walk	\$ 2,131	\$ -	\$ -	\$ -	\$ -
988-70	ADAMS Garden	\$ 19,011	\$ 1,400	\$ 1,000	\$ 150	\$ 500
988-90	Iron Horse Rodeo	\$ 43,780	\$ 39,656	\$ 35,000	\$ 72,837	\$ 40,000
989-00	Park Deposits	\$ -	\$ 500	\$ 500	\$ (500)	\$ -
954-00	Pool - Gate Receipts	\$ 6,937	\$ 12,149	\$ 7,500	\$ 2,899	\$ 7,500
954-05	Pool- Lessons	\$ -	\$ -	\$ -	\$ -	\$ -
954-10	Pool - Concession	\$ -	\$ -	\$ -	\$ -	\$ -
954-15	Pool - Parties	\$ -	\$ 80	\$ 100	\$ -	\$ 100
954-20	Pool Season Passes	\$ 4,138	\$ 10,180	\$ 3,000	\$ 645	\$ 3,000
954-21	Pool - Pacific Swim team	\$ -	\$ 2,458	\$ 2,000	\$ -	\$ 2,000
981-00	Interest	\$ 437	\$ 1,395	\$ 9,500	\$ 5,961	\$ 8,000
981-01	Grant Revenues	\$ 6,400	\$ -	\$ -	\$ -	\$ 276,320
<b>Total Miscellaneous</b>		<b>\$ 96,063</b>	<b>\$ 75,085</b>	<b>\$ 63,900</b>	<b>\$ 84,545</b>	<b>\$ 342,720</b>
<b>(19) Operating Transfers In Parks</b>						
Revenue						
995-00	Transfer In Gen Fund operating	\$ 90,275	\$ 180,000	\$ 135,000	\$ 60,000	\$ 150,000
995-10	Transfer in ARPA	\$ -	\$ -	\$ -	\$ -	\$ 150,000
995-02	Transfer In Gen Fund / Jensen Point	\$ -	\$ -	\$ 250,000	\$ -	\$ 90,000
<b>Total Transfer In</b>		<b>\$ 90,275</b>	<b>\$ 180,000</b>	<b>\$ 385,000</b>	<b>\$ 60,000</b>	<b>\$ 390,000</b>
<b>(19) Operating Transfers In Storm</b>						
995-00	Transfer In General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
995-30	Transfer in CIST	\$ 200,000	\$ -	\$ -	\$ -	\$ -
995-02	Grants (ARPA)	\$ -	\$ -	\$ 750,000	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL PARKS REVENUES</b>		<b>\$ 739,235</b>	<b>\$ 567,368</b>	<b>\$ 763,900</b>	<b>\$ 324,612</b>	<b>\$ 1,055,220</b>
<b>TOTAL STORM REVENUES</b>		<b>\$ 549,557</b>	<b>\$ 314,393</b>	<b>\$ 1,065,000</b>	<b>\$ 180,067</b>	<b>\$ 322,500</b>

(01) Taxes	<u>Actual 2021</u>	<u>Actual 2022</u>	<u>Adopted &amp; Amended Budget FY 23</u>	<u>Actual FY 23 (Dec 31)</u>	<u>Proposed Budget FY 24</u>
<b>PARKS &amp; STORM RESERVES AND BALANCES</b>					
Parks Sales Tax	\$ 28,822	\$ 212,514	\$ 190,000	\$ 184,224	\$ 200,000
Storm Sales Tax	\$ 38,242	\$ 253,553	\$ 310,000	\$ 416,512	\$ 520,000
Iron Horse Rodeo	\$ 42,442	\$ 52,037	\$ 30,000	\$ 75,859	\$ 75,859
ADAMS Garden	\$ 19,078	\$ 19,367	\$ 20,000	\$ 19,167	\$ 20,000
Liberty Walk	\$ 2,131	\$ 2,131	\$ 2,131	\$ 2,131	\$ 2,131
<b>TOTAL AVAILABLE REVENUES, PARKS (UNF</b>	<b>\$ 768,056</b>	<b>\$ 779,883</b>	<b>\$ 953,900</b>	<b>\$ 508,837</b>	<b>\$ 1,255,220</b>
<b>TOTAL AVAILABLE REVENUES, STORM (UN</b>	<b>\$ 587,799</b>	<b>\$ 567,946</b>	<b>\$ 1,375,000</b>	<b>\$ 596,579</b>	<b>\$ 842,500</b>

**(54) PARKS AND RECREATION**

## Personnel Expenditures

101-00 Full Time Non Elected	\$ 56,571	\$ 87,120	\$ 95,536	\$ 45,596	\$ 95,536
111-00 Part Time Non Elected	\$ -	\$ 2,275	\$ -	\$ -	\$ -
131-00 Salaries: Overtime	\$ 2,625	\$ 908	\$ 3,000	\$ 1,731	\$ 3,000
151-00 Fica	\$ 3,670	\$ 5,313	\$ 6,109	\$ 2,799	\$ 6,109
151-50 Medicare	\$ 858	\$ 1,243	\$ 1,429	\$ 655	\$ 1,429
161-00 Employee Insurance	\$ 15,938	\$ 24,346	\$ 27,400	\$ 15,810	\$ 27,400
170-00 Pension	\$ 12,431	\$ 18,103	\$ 19,832	\$ 11,502	\$ 19,832
<b>Total Personnel</b>	<b>\$ 92,093</b>	<b>\$ 139,306</b>	<b>\$ 153,306</b>	<b>\$ 78,093</b>	<b>\$ 153,306</b>

## General Expenditures

222-10 Fuel & Oil: Vehicle	\$ -	\$ 4,476	\$ 4,000	\$ 3,643	\$ 10,000
235-05 Insurance: General	\$ 7,719	\$ 33,425	\$ 8,942	\$ 1,198	\$ 9,500
238-00 Lime, seed, fertilizer	\$ 179	\$ 97	\$ 3,000	\$ -	\$ 500
239-00 Maintenance	\$ 6,192	\$ 30,054	\$ 35,000	\$ 12,085	\$ 30,000
239-01 Maintenance: Building	\$ -	\$ 3,925	\$ 500	\$ 2,023	\$ 5,000
239-05 Maintenance: Vehicles	\$ -	\$ 343	\$ 4,000	\$ 1,914	\$ 5,000
239-15 Maintenance: Equipment	\$ -	\$ -	\$ -	\$ 748	\$ 2,500
240-20 Equipment	\$ 3,293	\$ 5,760	\$ 12,500	\$ 1,112	\$ 5,000
240-30 Iron Horse Rodeo	\$ 7,332	\$ 8,716	\$ 12,000	\$ 48,066	\$ 40,000
240-40 Computer IT	\$ -	\$ -	\$ 500	\$ -	\$ 500
240-50 ADAMs Garden bricks	\$ -	\$ 561	\$ 100	\$ 200	\$ 250
243-00 Miscellaneous	\$ 200	\$ 2,364	\$ -	\$ 5,459	\$ 1,000
257-00 Professional Imp	\$ -	\$ 50	\$ 500	\$ -	\$ 500
264-00 Rental	\$ 2,045	\$ 110	\$ 3,500	\$ -	\$ 500
267-50 Refuse Service	\$ 5,000	\$ 2,735	\$ 3,000	\$ 1,675	\$ 3,000
278-20 Supplies: General	\$ 2,537	\$ 12,382	\$ 17,500	\$ 3,161	\$ 10,000
293-00 Uniforms	\$ -	\$ 1,459	\$ 800	\$ 873	\$ 2,000
294-10 Utilities: Electricity	\$ 2,360	\$ 9,942	\$ 7,500	\$ 5,696	\$ 12,500
294-20 Utilities: Phone	\$ -	\$ 828	\$ 800	\$ 284	\$ 800
<b>Total General</b>	<b>\$ 36,859</b>	<b>\$ 117,230</b>	<b>\$ 114,142</b>	<b>\$ 88,136</b>	<b>\$ 138,550</b>

## Contractual Expenditures

333-00 Parks planning services	\$ 40,000	\$ 15,009	\$ 7,000	\$ 10,150	\$ 15,000
335-00 Grass Mowing	\$ 40,000	\$ 43,130	\$ 40,000	\$ 25,150	\$ 50,000
337-00 Park Security Cameras	\$ 5,000	\$ 5,363	\$ 6,000	\$ 2,681	\$ 6,000
355-00 Eng. Jensens Pt Parking	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Contractual</b>	<b>\$ 85,000</b>	<b>\$ 63,501</b>	<b>\$ 53,000</b>	<b>\$ 37,981</b>	<b>\$ 71,000</b>

		<u>Actual 2021</u>	<u>Actual 2022</u>	<u>Adopted &amp; Amended Budget FY 23</u>	<u>Actual FY 23 (Dec 31)</u>	<u>Proposed Budget FY 24</u>
<b>(01) Taxes</b>						
Capital Expenditures						
419-00	ADAMs Garden	\$ -	\$ -	\$ -	\$ -	\$ 4,000
419-00	Vehicles & equipment	\$ 2,060	\$ 12,991	\$ 58,000	\$ 58,333	\$ 35,000
455-00	Jensen's Point	\$ -	\$ 4,209	\$ -	\$ -	\$ 295,570
455-01	Security Camera upgrades	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Tennis Court / Basketball Court						
456-00	repair	\$ -	\$ 8,664	\$ -	\$ -	\$ 47,500
460-00	Dog Park	\$ -	\$ -	\$ 35,000	\$ -	\$ -
460-01	Disc Golf Course	\$ -	\$ -	\$ -	\$ -	\$ 15,000
462-00	Red Cedar Park	\$ 208,950	\$ -	\$ -	\$ -	\$ -
462-01	Blackburn Park reseal	\$ -	\$ -	\$ -	\$ -	\$ 5,000
463-00	Rodeo improvements	\$ -	\$ -	\$ 50,000	\$ 13,306	\$ 50,000
467-00	Park Improvements	\$ -	\$ 26,123	\$ 90,000	\$ -	\$ 35,000
467-01	Playground upgrades	\$ -	\$ -	\$ -	\$ -	\$ 25,000
470-00	Pavilion Roof	\$ -	\$ -	\$ -	\$ -	\$ -
480-00	ADA improvements ARPA	\$ -	\$ -	\$ 100,000	\$ -	\$ 150,000
480-01	Pavement repair / striping ARPA	\$ -	\$ -	\$ 150,000	\$ -	\$ -
<b>Total Capital</b>		<b>\$ 211,010</b>	<b>\$ 51,986</b>	<b>\$ 483,000</b>	<b>\$ 71,639</b>	<b>\$ 697,070</b>

<b>(95) Transfers Out</b>						
995-01	Transfer Out Gen Fund	\$ -	\$ -	\$ -	\$ -	\$ 90,000
<b>Total Transfer Out</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000</b>

**Total Parks and Rec**                    \$    **424,962**    \$    **372,024**    \$    **803,448**    \$    **275,850**    \$    **1,149,926**

**(55) SWIMMING POOL**

Personnel Expenditures						
111-00	Part Time None Elected	\$ -	\$ -	\$ -	\$ -	\$ -
151-00	FICA	\$ -	\$ -	\$ -	\$ -	\$ -
151-50	Medicare	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Personnel</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

General Expenditures						
239-05	Maintenance: Equipment	\$ 3,997	\$ 1,065	\$ 8,000	\$ 154	\$ 4,000
239-15	Maintenance: Building	\$ 1,516	\$ 3,587	\$ 8,000	\$ 411	\$ 2,500
239-20	Maintenance: Pool	\$ 56,916	\$ 10,091	\$ 8,000	\$ 7,841	\$ 8,000
243-00	Miscellaneous	\$ 457	\$ 1,922	\$ 500	\$ -	\$ 500
254-00	Printing Expense	\$ -	\$ -	\$ -	\$ -	\$ -
270-00	Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -
278-05	Supplies: Concession	\$ -	\$ -	\$ -	\$ -	\$ -
278-20	Supplies: General	\$ 208	\$ 9,421	\$ 3,000	\$ 207	\$ 3,000
278-30	Supplies: Janitor	\$ -	\$ -	\$ -	\$ -	\$ -
294-10	Utilitie: Electricity	\$ 2,144	\$ 2,655	\$ 3,250	\$ 1,373	\$ 3,250
294-20	Utilities: Phone	\$ 372	\$ 110	\$ 600	\$ 788	\$ 600
<b>Total General</b>		<b>\$ 65,609</b>	<b>\$ 28,850</b>	<b>\$ 31,350</b>	<b>\$ 10,774</b>	<b>\$ 21,850</b>

Contractual Expenditures						
350-00	Pool Contract	\$ 12,966	\$ 78,084	\$ 80,000	\$ 35,235	\$ 94,600
<b>Total Contractual</b>		<b>\$ 12,966</b>	<b>\$ 78,084</b>	<b>\$ 80,000</b>	<b>\$ 35,235</b>	<b>\$ 94,600</b>

Capital Expenditures

	<u>Actual 2021</u>	<u>Actual 2022</u>	<u>Adopted &amp; Amended Budget FY 23</u>	<u>Actual FY 23 (Dec 31)</u>	<u>Proposed Budget FY 24</u>
(01) Taxes					
419-00 Pool Equipment (roof)	\$ -	\$ -	\$ -	\$ -	\$ -
453-00 Pool Painting	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Swimming Pool</b>	<b>\$ 78,575</b>	<b>\$ 106,934</b>	<b>\$ 111,350</b>	<b>\$ 46,009</b>	<b>\$ 116,450</b>
<b>TOTAL PARKS AND REC EXPENDITURES</b>	<b>\$ 503,537</b>	<b>\$ 478,958</b>	<b>\$ 914,798</b>	<b>\$ 321,859</b>	<b>\$ 1,266,376</b>
<b>PARKS AND REC REV VS EXPENDITURES</b>	<b>\$ 235,698</b>	<b>\$ 88,410</b>	<b>\$ (150,898)</b>	<b>\$ 2,753</b>	<b>\$ (211,156)</b>

**CAPITAL EXPENDITURES / PARKS AND RECREATION***preliminary, 4-17-23*

<u>Project Listing</u>	<u>Department / Park</u>	<u>Budget</u>	<u>Source of Funds</u>			
			<u>City Funds</u>	<u>ARPA</u>	<u>Grants</u>	<u>Other Funds</u>
<b>COMMITTED / FY 23 BUDGET</b>						
ADA / sidewalks engineering	Parks	\$28,000		\$28,000		
ADA / sidewalks construction	Parks	\$125,000		\$125,000		
Ballfield improvements	Community Park	\$22,000	\$22,000			
Tennis Court repair	Community Park	\$37,500	\$37,500			
Basketball Court repair	Community Park	\$10,000	\$10,000			
Small Dog Park features	Community Park	\$10,000	\$10,000			
Large Dog Park features	Community Park	\$10,000	\$10,000			
Liberty Field pond fountain	Liberty Field	\$10,000	\$10,000			
Hawthorn Pond fountain	Hawthorn / Community Park	\$10,000	\$10,000			
<b>Subtotal FY 23 budget</b>		<b>\$262,500</b>	<b>\$109,500</b>	<b>\$153,000</b>	<b>\$0</b>	<b>\$0</b>
<b>FY 24 Budget</b>						
John Deere Gator / UTV	Parks	\$23,000	\$23,000			
8 6-ft picnic tables	Parks	\$10,500	\$10,500			
Ballfield dugouts (4)	Community Park	\$11,000	\$11,000			
Security camera upgrades	Parks	\$35,000	\$35,000			
Playground upgrades	Community Park / Liberty Field	\$25,000	\$25,000			
Heat upgrades north restroom	Community Park	\$10,000	\$10,000			
Disc Golf Course	Community Park	\$15,000	\$15,000			
Municipal Pool Planning	Pool	\$5,000	\$5,000			
Riverfront Park planning	Parks	\$10,000	\$2,000		\$8,000	
Blackburn Park reseal / restripe	Blackburn	\$5,000	\$5,000			
Jensen Point bathrooms	Jensen Point	\$295,570	\$19,250		\$276,320	
<b>Subtotal FY 24 budget</b>		<b>\$445,070</b>	<b>\$160,750</b>	<b>\$0</b>	<b>\$284,320</b>	<b>\$0</b>
<b>Total Capital Expenditures</b>		<b>\$970,070</b>	<b>\$379,750</b>	<b>\$80,000</b>	<b>\$100,000</b>	<b>\$0</b>

# MEMORANDUM

Steve Roth  
City Administrator

636-271-0500 ext. 213  
sroth@pacificmissouri.com



April 11, 2023

**TO: Park Board**  
**RE: City of Pacific park properties**

Hello everyone,

As I believe the Board is aware, the City has never formally designated specific park properties to be under the purview of the Park Board. The intent of this memorandum is to list those properties and provide for further discussion on this topic. Please see attached "inventory," which lists all properties with brief descriptions / notes. I will present an aerial view of the various properties at the meeting.

The effect of a Board of Aldermen designation of park properties, in my view, would be to make any expenditure or activities on these properties subject to review and recommendation of the Park Board. We have followed this basic premise with respect to the established parks (Community Park, Liberty Field, Jensen Point, Blackburn and ADAM's Garden). Recent additions such as the Wintech building and Riverfront Park Property (formerly GRG) have been in a bit of a gray area.

This is intended as information only at this point, subject to further discussions. If you have any questions please contact me.

Thanks

A handwritten signature in blue ink, appearing to read "Steve Roth", is positioned above the typed name.

Steve Roth  
City Administrator

## City of Pacific park properties

Park	Parcel ID	Acreage	Notes
Community Park	19-1-12.0-3-099-114.000	20.57	Main area of park
Community Park	19-1-12.0-3-010-116.000	5	West playground and pavilion area
Community Park	19-1-11.0-4-025-151.000	5	Wooded area west of west playground; south of Brush Creek
Community Park	19-1-12.0-3-011-116.100	3	Wooded area south of Brush Creek; adjacent to west playground area
Community Park	Multiple parcels	~13.5	Swimming pool, tennis courts, part of PYA parking areas
Community Park	19-6-13.0-0-001-015.310	12.96	"Wetlad" area east of Hawthorne Pond
Community Park	19-6-13.0-0-099-014.000	14.02	Open field area south of Brush Creek; includes section of PYA ballfields
Community Park?	19-6-13.0-0-099-015.100	5.5	Hawthorne Pond / common area. Status as park area not clear
Blackburn Park	Multiple parcels	~2.5	Park area only; does not include "dump" area to east and water tank area to north
ADAM's Garden	19-1-12.0-1-002-256.000	~.50	Developed park area only
Jensen Point	31Y440019; 31Y440037	2.28	Park area plus parking lot (separate parcel)
Bigfoot Plaza	19-1-11.0-2-016-009.000	~1.0	Paid for with Tourism funds; maintained as Park.
Parks and Rec building	31Y530071	0.89	"Wintech building." Houses Parks office, storage; shared with Tourism / Historical Society / Genealogy
Red Cedar Inn	31Y530080	1.17	Includes open area to rear of building. Not currently managed as "parks."
Liberty Field	19-1-12.0-4-099-202.000	31	Main park area
Liberty Field	19-1-12.0-4-099-203.000	7.59	North pond / field area
Liberty Field	19-1-12.0-4-099-202.100	1.54	South entrance lot
Pacific Riverfront Park	31Z610024; 31Z310018; 32Z540027	~42	Riverfront property from Hwy F bridge north to Brush Creek. Formerly owned by Great Rivers Greenway
<b>Future considerations</b>			
Water well lots	1st St adjacent to Liberty Field	1.54	Potential to combine with Liberty Field; new parcel to south
Flood buyout "block"	Congress St, Elm Olive Orleans	2.05	Entire block owned by City north of Liberty Field; potential for open space / park uses
"South Liberty Field"	19-6-13.0-0-099-002.000; 19-6-13.0-0-099-006.000	~4.66	Area to south of LK Duncan Drive south entrance; not currently maintained as "parks." Includes flood buyout lot
Viaduct & Osage	MoDOT right-of-way	~1.0	Includes Welcome Sign at McDonalds and area east of Viaduct - Union intersection.
Blackburn water tank area	Wooded area near tank area	~4	Currently wooded and unused; potential nature trail, other low intensity use
1st and Osage; southeast corner	19-1-12.0-1-002-271.000	0.25	Possible pocket park; will review once intersection improvement is complete
E. Bellevue	19-1-12.0-1-004-044.000	1.54	Possible pocket park; ownership not clear