



**SPECIAL MEETING * RECORD OF PROCEEDINGS
FEBRUARY 7, 2023
CITY OF PACIFIC
BOARD OF ALDERMEN
300 HOVEN
PACIFIC, MISSOURI 63069**

The meeting was called to order at 6:00 p.m. by Mayor Filley.

A roll call was taken with the following results:

Present at Roll Call:

Alderman Pigg
Alderman Cleeve by zoom
Alderman Presley
Alderman Eversmeyer
Alderman Lesh

A quorum was present. Absent: Alderman Gendron

Also present:

Administrator Roth
Chief Melies
Collector Kelley
Director of Community Development Myers
City Clerk Barfield

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was done.

**Emergency Operations Plan review; Hal Schulman, City of Pacific; James Farmer, Missouri State
Emergency Management Agency**

Mayor Filley stated this meeting is for Emergency Operations review. We have Hal Schulman with the City with us, and James Farmer with the Missouri State Emergency Management Agency. She turned the meeting over to them. She thanked them for joining the city. We have another meeting at 7:00 p.m. and would like to have this one wrapped up at 6:45 p.m.

Hal Schulman introduced James Farmer. He has met James within the last year and is our State's General Representative. This includes St. Louis County and Franklin Co. James Farmer stated prior to his current role, he spent over 22 years with Fire and EMS as the supervising officer in charge of training and education. Training and education are very crucial. Mr. Schulman stated the intent is to take what is a massive amount of information and turn it into something you can understand and give perspectives, concepts and principals, should there be a disaster. There are three handouts available besides the copy of the presentation. One is a list of Acronyms, one is a Table of Contents of the current draft, and a Public Service announcement. Being informed is a core goal of every program. Who is informed is every citizen, the whole community are partners in the effort. There are a variety of pathways in the city in

place already to alert people. This is a summary chart. We are on a mission to grow the Mass Notification System. It has over doubled in the last year, to over 600. He asked for everyone to help spread the word. The whole community is not just first responders, its every person. The goal is to prepare, respond and recover. Emergency Management is not new in the city. It has been around through NIMS decades ago. The original code is from 1960. In the last two years we have been catching it up. Tonight, he is looking for approval of the plan. There was a Resolution committing to the training in 2006 and he is looking for the ongoing support. We are ready to launch a local plan, with your help. EM, NIMS & ICS 101 is the consistent element that goes through it all. Emergency Management is a cycle and ongoing. We react to the unplanned, but the event is preceded by people who are trained. Prior to that there is mitigation, and after the event is the recovery phase. NIMS is standardized training that first responders use. We have had floods here, and these functions were all performed. This Emergency Operations Plan brings us up to speed. NIMS Command and coordination is defined as On-Scene command, resource coordination centers, coordination groups, and emergency ops. These groups all tie together. There are groups: MAC Group makes policy, EOC is coordination and support and ICS is command and operations, all are integrated into a Joint Information System (JIS). Essential Responsibilities is to ensure continuity of Government. These are all based on State and Federal guidelines. The city has home rule responsibility. There is training for elected officials and senior leadership of the city, # G402 and is roughly 2-4 hours. This is a solid overview of specific roles and a clearer understanding of NIMS directives. The source of legal authorities is a Declaration of Emergency would be declared by this body, the board, along with expenditures. The Plan itself has seven sections currently. The sections were discussed briefly. There are currently three new bills before you tonight. They are in sync with the state and federal government. One it to adopt the plan, codify the position of an emergency director, and modernize chapter 245. He believes that together we can have a community to build what is already in place. He asked if there were any questions. Alderman Presley asked how he saw his role in community events, and items not scoped in the Operations Plan. Mr. Schulman stated he is a facilitator and interacting with the community. He has started “#PacificSAFE” and the tagline has functions behind it. He is working to bring this out into the community more. Alderman Presley stated he was referring more to events in town. Mr. Schulman stated he has been working with the Police Department, Ambulance and Fire District looking at the needs and criteria for support plans for the events that require it. He is also working with Mr. Myers, who receives the incoming applications. Alderman Presley asked if he would be making policies for events, or is there a blanket policy. He is asking because this role would be in those areas, if there is a major event. Chief Melies stated page 3, the top diagram, has the multi-agency on top. These are where the majority of the events get worked out. The Emergency Management Director coordinates between the workers. There are guidelines how things are done. The Emergency Management Director works as a support staff in the EOC. The role of elected officials is where the decision making is made. It seems that Mr. Schulman has been involved with the events, and making requirements for these events. Chief Melies stated those requirements are coming out of ordinances or guidelines from the Health Department. We need to work on this a little more, but some ordinances he felt do need adjusting. Mayor Filley suggested more discussion on this when we get to the next Board meeting. Alderman Pigg stated going to the outline of the Plan, she suggested considering adding train derailment. Regarding the classes for elected officials, where are those? Mr. Schulman stated there are many classes online, but this particular class is being looked at to come to the St. Louis area. James Farmer, stated the class for elected officials, there is a push now for these classes to occur in this area. That is as close of an update he can give at this time. These are in person classes, and not online. Alderman Pigg stated anyone can go to FEMA.com and there is a whole list of classes available. This is a great resource. Mr. Schulman stated there is a recommended schedule that he could share. Mayor Filley asked that he share that schedule with them. Mr. Farmer stated part of his duties is to review Emergency Operations Plans. This Plan is heads and tails above others in the area, and one of the better ones.

Adjournment

Motion made by Alderman Eversmeyer, seconded by Alderman Lesh to adjourn. A voice vote was taken with an affirmative result.

The meeting adjourned at 6:45 p.m.

