

Administrative Committee

Wednesday, July 14, 2021

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The Administrative Committee was held on Wednesday, July 14, 2021 at the Government Center, 300 Hoven Drive, Pacific, MO 63069.

I. Call to Order

The meeting was called to order by Chairman Nemeth.

II. Roll Call

Present at Roll Call: Alderman Adams, Alderman Stotler.

Others City officials present: Mayor Myers, Administrator Roth, City Clerk Barfield.  
Others: Donna Graham, Meramec Valley Historical Society, Sue Reed, Janet Daniels.

Chairman Nemeth stated this is the first meeting that public participation is on the agenda. An email was sent out to the Museum and Genealogical Committee asking for their comments. He stated the committee will be discussing the operations of Red Cedar, figuring out displays etc., and the possibility of hiring a company to help with the setup of this.

III. Public Participation

Donna Graham, 1324 Westlake Village Drive, Pacific, MO stated she was President of the Meramec Valley Historical Society and she submitted her statement. Their mission statement was reviewed and they serve Catawissa, Gray Summit, Villa Ridge, Robertsville and Pacific. They have discussed the layout and their goals remain the same: They would like to see Red Cedar comprised of an area to display artifacts revolving displays, genealogy section housing many binders related to local family history, designated area for tourism to promote the city, the bar area be kept and possibly rented out to a sandwich shop, add a picnic area with tables and a bicycle shop to sell or rent bikes. The Winchester building would be used as their Administrative Office, having storage of their items, assemble and organize displays etc. She continued they are open every Thursday from 9 am to noon. Discussion followed.

**Motion made by Alderman Adams, seconded by Alderman Stotler that they be given the necessary shelving they need to get organized, that a nice sign immediately goes up so people know they are there, and there is cleanup out front. A voice vote was taken with an affirmative result.**

Chairman Graham stated their name was changed by ordinance to the Meramec Valley Historical Society. **Alderman Adams stated there needed to be a sign to the effect of "new Museum coming" We need to do this right and make the signs be attractive. Alderman Adams added this to his motion, seconded by Alderman Stotler. A voice vote was taken with an affirmative result.**

Chairman Graham stated they have been contacted by Robertsville State Park to put a table at an event. They are also exploring the old buildings and houses in town and hope to partner with tourism for a way to market these buildings and each one has a marker outside of it.

Chairman Graham stated currently two of them have keys to the building, but they only have four on the committee and need more help.

There was further discussion about space for organizing these items. They thought they needed an area about 20 x 20 with some tables. **Motion made by Alderman Adams, seconded by Alderman Stotler to create a space using temporary walls or erecting walls making a space of 20 x 20 with tables. A voice vote was taken with an affirmative result. Chairman Graham stated this would allow a set-up area.**

### III. Old Business

#### a. Red Cedar Update with Navigate

Administrator Roth stated the work has started. There was a walk-thru last Wednesday. There is asbestos that needs removed that is not part of the contract with Legacy.

#### b. Status on start of project

They have started the project and the contract time is one year. The financing is complete and the Red Cedar piece is \$ 2.5 million. This was a complicated deal and Gilmore Bell, Erick Creach did an excellent job. Going directly to him saved in costs and he thought there was value with staying with the local banks.

#### c. Construction signage on property

Chairman Nemeth stated to the left of the building is a sign that Mike said needed saved. Administration Roth stated there is a sign on the shed that is to be saved, but he will reach out to Gallagher. Also, there are cedar posts with carvings on them that are being saved.

#### d. Update on MoDot right of way

Administrator Roth stated there was no resolution to this yet. This is between the City and MoDot and he will follow up with them.

e. Sign removal on building and storage

This will be stored at the Parks and Recreation Building.

f. Anything on property that needs to be saved

This was already discussed.

The next meeting is August 11, 2021 at 9:00 a.m.

There will be a walk thru of the building on July 22, 2012 at 9:00 am. This will not be a posted meeting, just a visit to the building. Administrator Roth will let the Parks Superintendent know as his office is also down there.

Next agenda:

- a. Recap of assisting them at the building
- b. Invite Navigate to provide an update
- c. Discuss how to look for a company to manage

**Motion made by Alderman Adams, seconded by Alderman Stotler to have Navigate help us through the process of engaging someone, and change their contract if needed. A voice vote was taken with an affirmative result.**

VII. Adjourn

Motion made by Alderman Adams, seconded by Alderman Stotler to adjourn. A voice vote was taken with an affirmative result.

The meeting adjourned at 9:58 a.m.